# Arts & Commerce College ,Satara

# TALLY

## 2016-17

# Certificate Course in Tally

## Course Objective –

- The course is designed to give an opportunity to the undergraduate student to get acquainted with Tally Accounting Software.
- This course caters to the vocational needs of the students.
- To develop Accounting skills among the students.
- This course is designed to impart knowledge regarding concepts of Financial Accounting Tally is an accounting package which is used for learning to maintain accounts.
- As this course is useful for Commerce students to get placements in different offices as well as companies in Accounts departments.

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# Certificate Course in Tally

## Course Outcome:

- Understanding of basic accounting fundamentals & principals.
- Be able to generate Accounting Vouchers & Reports in Tally.
- Get familiar with advance Tally technologies like Auto backup.
- Be able to generate Tax Invoice, Statutory Compliance.
- Have an overview of basic concept of Excise for Dealers.
- Be able to transact Masters & recording transaction for Excise.
- Be able to generate Excise Reports.
- Be able to file E-Return.

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# Tally 9.0
## <u>Syllabus</u>

**Practical Competencies**

➢ Tally Fundamentals (Learning how to use of Tally)
➢ Processing Transactions in Tally.
➢ Report Generation (Creating statements like Invoice, Bill, Profit & Loss account etc.).
➢ Features of Tally (Company creation etc.)
➢ Recording Transactions.
➢ Analyzing and Managing Inventory.
➢ Point of Sale, Taxation, Multilingual Functionality
➢ Use of TDS, VAT &
  Service Tax Processing in Tally.

## Underpinning Knowledge (Theory)
*Basics of Accounting, And Accounting on Computers,*

➢ Introduction – Reports.
➢ Double entry system of bookkeeping.
➢ Analysis of financial statements
➢ Inventory Basics, POS Invoicing, TDS, , VAT &
  Service Tax Processing in Tally.

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Satara Maratha Vidya Prasarak Samaj Satara

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## Sub - Computer ( Tally) 2016-17
### Appeared  Student for Exam

| Sr. No. | Stuent Name |
|---|---|
| 1 | Adagale Mukta Sopan |
| 2 | Atitkar Akash Shivling |
| 3 | Bhadale Ajay Vijay |
| 4 | Bhosale Ganesh Hindurav |
| 5 | Bhosale Raju Jagannath |
| 6 | Chavan Vidya Ramchandra |
| 7 | Chorage Sujit Dnyaneshwar |
| 8 | Ghorpade Ashikesh Shamrao |
| 9 | Gurav Vrushali Jyotiram |
| 10 | Jadhav Pratik Navnath |
| 11 | Mane Bhagyashri |
| 12 | Sabale Kunal Sampat |
| 13 | Salunkhe Vidya Narayan |
| 14 | Sawant Pooja Rajendra |
| 15 | Shrike Suraj Balu |
| 16 | Waikar Nilesh Ramesh |
| 17 | Yadav Shubham Arvind |

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