Arts & Commerce College ,Satara

DTP

2015-16

Certificate Course in Desktop Publishing (DTP)

Course Outcomes:

Upon successful completion of this course, student will be able to:

- Use Adobe In Design to create personal and/or business publications following current professional and/or industry standards.

- Use critical thinking skills to independently design and create publications.

- To create and print a multi-page document which incorporates a variety of visual elements including text, graphics, columns and formatting other than the default settings, using advanced layout principles e.g. newsletter, brochure, advertisement or magazine.

- To understand the difference between DTP and how it differs from word processing procedures.

- To understand basic layout principles, e.g. balance, contrast, focal point, consistency and organization, as well as creation of a 'master page' layout.

- To be introduced to the specific DTP software by means of handouts .

- To acquire knowledge of typography e.g. font size, style, kerning, alignment, hyphenation and line spacing .

- To be able to import and manipulate text and images from various sources.

- To use graphic tools e.g. shapes, lines, fills, color and borders, and optional scanning techniques in order to create DTP publications.

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Desk Top Publishing

Syllabus

PageMaker (Pratical)

Working with tool bar Setting defaults Opening, saving and closing publications Inserting and removing pages Flowing text resizing the object Adjusting graphics or text objects Select multiple elements

Selecting elements behind the others Mask and group, unmask and ungroup. Constrain move vertically/horizontally Paste items, editing objects, rotating text box.

Layout window, viewing pages, changing previous and next pages, zooming and hyperlinks Font style, size, case Subscript and superscript Inserting Special characters, bullets, page numbering Spacing of character, line, word and paragraph Breaking and non breaking Text editing – selecting word, paragraph and a range of text Indenting/Tabs Find

PageMaker (Theory)

Introduction to various versions, concepts and applications of PageMaker.

CorelDraw (pratical)

Use of various tools such as Pick tools, Zoom tools, Free hand tool, square tool, rectangle tool, Text tool, Fill tool etc. and all fonts used in designing of monograms, logos, posters, stickers, greeting cards, wedding cards, visiting cards, etc.

CorelDraw: (Theory)

Introduction to various versions, concepts and applications of Corel Draw.

Photo Shop (pratical)

Photo editing /inserting starting with Setting Up The Interface Managing Palettes Working With Photoshop Tools Working With Layers .

Photo Shop: (Theory)

Introduction to various versions, concepts and applications of Photoshop.

Arts And Commerce College, Satara

Sub - Computer (DTP) 2015-16

Appeared Student for Exam

1	Ahire Komal Tulashiram
2	Bajare Saurabh Vijay
3	Balip Priyanka Ashok
4	Bambaras Komal
5	Ghorapde Pooja Prithviraj
6	Gore Hema Sunil
7	Gotkhindikar Nishigandha
8	Ingale Vinita Vinayak
9	Jadhav Arati Sunil
10	Jadhav Priyanka Janardhan
11	Karbal Akshay Gulab
12	Khamkar Monal Mahendra
13	Lokhande Pooja Sunil
14	More Dipali Krushnai
15	Patil Ganesh Satish
16	Patil Manish Tanaji
17	Pimpale Namrata Dadaso
18	Salunkhe Kajal Anand
19	Sapkal Sayali Babu
20	Shedage Ashwini Namdev
21	Shilamkar Dhanashri
22	Lohar Sunita Lohar

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