

SATARA MARATHA VIDYA PRASARAK SAMAJ, SATARA

# **ARTS AND COMMERCE COLLEGE, SATARA**

INTERNAL QUALITY ASSURANCE CELL  
(IQAC)

ANNUAL QUALITY ASSURANCE REPORT

Academic Year: 2016-17

**COLLEGE TRACK ID- 15089**

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part - A

### 1. Details of the Institution

1.1 Name of the Institution

ARTS AND COMMERCE COLLEGE, SATARA

1.2 Address Line 1

117 SUKRAWAR PETH, SATARA

Address Line 2

TAL-SATARA, DIST-SATARA

City/Town

SATARA

State

MAHARASHTRA

Pin Code

415002

Institution e-mail address

[acollege1972@rediffmail.com](mailto:acollege1972@rediffmail.com)

Contact Nos.

Office- 02162 280235

Name of the Head of the Institution:

PRIN.DR.Y.S.PATNE

Tel. No. with STD Code:

02162-280235

Mobile:

9422606177

Name of the IQAC Co-ordinator:

SHRI. PRAKASH D. KAMBLE

Mobile:

9834451938

IQAC e-mail address:

[accollegeiqac@rediffmail.com](mailto:accollegeiqac@rediffmail.com)

1.3 NAAC Track ID

- 15089

1.4 Website address:

[www.accollegesatara.in](http://www.accollegesatara.in)

Web-link of the AQAR:

[www.accollegesatara.in/IQAC/aqar](http://www.accollegesatara.in/IQAC/aqar) 2016-17

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C++	68.15	2004	15/2/2009
2	2 <sup>nd</sup> Cycle	C	1.71	2013	04/01/2018
3	3 <sup>rd</sup> Cycle	---	---	---	---
4	4 <sup>th</sup> Cycle	---	---	---	---

1.6 Date of Establishment of IQAC:DD/MM/YYYY

08/08/2004

1.7 AQAR for the year

2016-17

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- 1) AQAR 2013-14 SUBMITTED TO NAAC ON 03-10-2014
- 2) AQAR 2014-15 SUBMITTED TO NAAC ON 31-12-2015.
- 3) AQAR 2015-16 SUBMITTED TO NAAC ON 31-12-2016
- 4) AQAR 2016-17 SUBMITTED TO NAAC ON 26-04-2018

1.9 Institutional Status

University

State --- Central

Deemed

Private

Affiliated College

Yes

No

Constituent College

Yes

No

Autonomous college of UGC      Yes  No

Regulatory Agency approved Institution      Yes  No

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution      Co-education  Men  Women

Urban  Rural  Tribal

Financial Status      Grant-in-aid  UGC 2(f)  UGC 12B

#### 1.10 Type of Faculty/Programme

Arts  Science      Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

**NIL**

Autonomy by State/Central Govt. / University

University with Potential for Excellence       UGC-CPE     

DST Star Scheme       UGC-CE     

UGC-Special Assistance Programme       DST-FIST

UGC-COP Programmes

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**2. IQAC Composition and Activities**

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

---

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and  
Community representatives

02

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

17

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders:

No. Total 06

Faculty

04

Non-Teaching Staff

03

Alumni

02

Others (PTA)

02

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

02

International

-

National

-

State

Institution Level- 02

(ii) Themes

**Staff Orientation Programme regarding the preparation for III cycle of NAAC**

2.14 Significant Activities and contributions made by IQAC

- 1) Preparation of Academic Calendar and Action Plans of every department and committee
- 2) Internal Review System

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC at the beginning of the year towards quality enhancement and the outcome achieved are assessed at the end of the year by Academic Committee.

Attached the Academic Calendar and Achievements or Outcomes of the year 2016-17 as

**(Annexure- I)**

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  any other body  **College Development Committee**

Provide the details of the action taken

The AQAR of IQAC for Academic Year 2015-16 was placed before management of the institute and Local Management Committee (LMC). No suggestions received to the IQAC.

The AQAR of IQAC for Academic Year 2016-17 is placed before management of the institute and College Development Committee (CDC). AQAR is approved unanimously by Management and CDC of the college

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	----	----	----	----
PG	----	----	----	----
UG	06(Arts and Commerce) B.A. Marathi, Hindi, English, History, Economics & Commerce	----	02 (B. A.I, II, B.Com.I.)	----
PG Diploma	----	----	----	----
Advanced Diploma	----	----	----	----
Diploma	----	----	----	----
Certificate	12	----	----	----
Others	---	----	----	----
<b>Total</b>	18	----	02	----
Interdisciplinary	---	---	----	----
Innovative	----	----	----	----

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2

##### 1.3 Feedback from stakeholders\*

Mode of feedback : **Manual**

*\* provided an analysis of the feedback in the Annexure*

Annexure-II Analysis of alumni feedback

Annexure- III Analysis of parent's feedback

Annexure- IV Analysis of student's feedback on curriculum

Annexure- V Analysis of teacher's evaluation by student's (Commerce Faculty)

Annexure- VI Analysis of teacher's evaluation by student's (Arts Faculty)

Annexure- VII Analysis of industrial feedback on curriculum

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, we implemented the syllabus designed and prescribed by the Shivaji University, Kolhapur. As per the UGC guidelines university revises the syllabus after every three years of every subject.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## **Criterion – II**

### **2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Director, P.E. & Librarian)
18	14	02	---	02

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
----	02	----	---	----	----	---	1	---	03

2.4 No. of Guest and Visiting faculty and Temporary faculty – 05    1) Ms. A. A. Inamdar 2) Shri. N. R. Jadhav 3) Shri. Y. M. Jadhav 4) Ms. S. V. Bhosle 5) Ms. G. S. Nalawade

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Other
Attended	08	17	05	15
Presented	09	16	06	01
Resource Persons		01		05

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1) ICT ROOM FOR TEACHING, 2) POWER POINT PRESENTATION OF THE VARIOUS TOPICS RELATED TO SYLLABUS.

2.7 Total No. of actual teaching days During this academic year

185



2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

➤ **UNIT TEST**

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development

04	----	
----	------	--

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80%
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2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. Com.	112	02 (1.78)	17(15.17)	45(40.17)	15(13.39)	79 ( 70.53)
B.A.	117	13(11.11)	43(36.75)	37(31.62)	03(2.56)	96 (82.05)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC monitors the teaching, learning and evaluation processes through its academic committee. The Academic Committee held informal discussion with all the Head of the departments and faculty members to implement teaching and learning processes. The college has its separate examination department which conducts the internal examinations and evaluation by the concerned teachers. The results of the students were displayed on the notice board. The feedbacks were collected on teaching, learning processes.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	03
Faculty exchange programme	----
Staff training conducted by the university	----
Staff training conducted by other institutions	----
Summer / Winter schools, Workshops, etc.	----
Others	----

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	02	00	00
Technical Staff	02	---	---	---

### **Criterion – III**

### **3. Research, Consultancy and Extension**

#### 3.1 Initiatives of the IQAC in Sensitizing/ Promoting Research Climate in the institution

Internet facility is provided for the researcher scholars. The various lectures were organised about research by Research Committee of the college. The projects were prepared by students of B. A. II, B. Com. II and B. A. III.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	--
Outlay in Rs. Lakhs	---	---	---	---

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs.	---	---	---	---

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	01	--
Non-Peer Review Journals	02	04	02
e-Journals	01	01	---
Conference proceedings	06	12	03

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	----	01	---	---	---
Sponsoring agencies	----	Marathi Vishwakosh, Wai	---	---	---

3.12 No. of faculty served as expert **(01)**, chairperson **(01)** or resource persons 05 Total = **(07)**

3.13 No. of collaborations International NIL National NIL any other - **03**

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in **Rs.50000/-**

From funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	NIL
	Granted	
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards / recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	---	---	---	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of awards won in NCC: N.A

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1) Blood donation camp
- 2) Street play (Best Practice)
- 3) Industrial meet
- 3) Infosys Campus Interview
- 4) Salutation to martyrs
- 5) Health check up camp for senior citizen
- 6) NSS Special Camp
- 7) Farmers Meet by IQAC and Alumni Association

## **Criterion - IV**

### **Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing		Source of Fund	Total
Campus area	10600 Sq.m.			
Class rooms	22			
Laboratories	NIL	NIL	NIL	NIL
Seminar Halls	NIL	NIL	NIL	NIL
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	Xerox Machine	1	Self	75,000
Value of the equipment purchased during the year (Rs. in Lakhs)			District Sports office	7,70,000

#### **Annexure- VIII : Campus infrastructural facilities.**

4.2 Computerization of administration and library

**About 90%**

#### 4.3 Library services:

	Existing (2015-16)		Newly added (2016-17)		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18682	661159	---	---	18682	661159
Reference Books	20925	1391296	116	16426	21041	1407722
e-Books	N-List & NDL	----	----	----	----	----
Journals	30	14768	28	12377	28	27145
e-Journals	N-List & NDL	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	337	27944	---	---	337	27944
Other (Specify) N List	---	----	01	5725	01	5725

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	45	24	01	---	01	07	09	05
Newly Added	---	---	---	---	---	--	--	---
Total	45	24	01	---	01	07	09	05

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Software Maintenance Rs. 31000/- Internet Connectivity – Rs.29459/-

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT and Software maintenance	Rs. 61651/-
ii) Campus Infrastructure and facilities	Rs. 184549/-
iii) Equipments	Rs. 2, 88,378
iv) Others	Rs. 2, 99,766
<b>Total:</b>	<b>6, 49,795</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

As a part of human resource management IQAC has formulated various committees for effective communication among various stakeholders of the institute. Academic committee formulated under IQAC conducts the informal discussion sessions to make students aware of the various support services available in the college and insist student participation.

#### 5.2 Efforts made by the institution for tracking the progression

- 1) We conduct discussions with the subject teacher regarding the progress in the university examination class wise and subject wise in the staff meeting at the beginning of the academic year.
- 2) Accordingly, we plan our strategies to overcome the low attainments of the students for that; we also conduct our own internal evaluation pattern apart from university examinations to ascertain the progress of the students before the university examinations. There is separate classes for slow learner, advanced learner, remedial coaching.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
987	---	---	---

(b) No. of students outside the state

----

(c) No. of international students

----

Men

No	%
---	---

Women

No	%
---	---

General	SC	ST	Last Year				Total	This Year					Total
			OBC	NT	Physically Challenged	General		SC	ST	OBC	NT	Physically Challenged	
661	124	04	175	92	2	<b>1058</b>	744	87	03	117	32	04	<b>987</b>

Demand ratio 1:1

Dropout –About 10%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Counselling has been done for competitive examinations and development of language as well as analytical skills. The Career & Counselling Cell helps to the students for filling the forms of various competitive examinations and counsels the students accordingly

No. of students beneficiaries

35 students attended the classes for competitive examinations

5.5 No. of students qualified in these examinations

NET	---	SET/SLET	01	GATE	---	---
IAS/IPS etc	---	State PSC	---	UPSC	---	Others
						NIL

5.6 Details of student counselling and career guidance

Counselling has been done for competitive examinations and development of communication skills as well as analytical skills of students.

No. of students benefitted

128

5.7 Details of campus placement

	<i><b>On campus</b></i>	<i><b>Off Campus</b></i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	560	2 (host college) 52 Other colleges.	----

5.8 Details of gender sensitization programmes

Programmes were organised by the Prevention of Sexual Harassment Committee

- 1) The Guest Lecture of Ad. Varsha Deshpande – *Beti Bacho Beti Padao*
- 2) The Guest Lecture of Mr. Rahul Gangavane – Rights to women according to constitution
- 3) Organised two workshops on Prevention of sexual harassment of women at workplace.



## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	158	Rs. 399605/-
Financial support from other sources (Economically Backward Class Scholarship by Govt. Of Maharashtra) PTC by Govt. Of Maharashtra	B.A. -116 B.Com.-92 Total-208	Rs.5220/- Rs. 4140/- Total-9360/-
Number of students who received International/ National recognitions	---	----

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 03

## **Criterion – VI**

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

#### **Vision**

To inculcate the values of active citizenship among the students as the members of a learned society.

#### **Mission**

Value and quality Education for advancement of the masses

#### **Goals and objectives**

To sustain & enhance the quality of higher education in our institute, we have formulated our goals and objectives as per the core values of NAAC enlisted in 12<sup>th</sup> five years plan

#### **I) Contribution to national development**

- 1) To provide equal opportunities of qualitative education to the students coming from the rural and hilly areas of Satara district.
- 2) To remove the sense of inferiority complex among the students coming from rural area and from socially and economically weaker sections of society and to insist confidence in them so that they make progress academically and socially as well.
- 3) To provide adequate facilities and guidance to the aspiring students to prepare for competitive examinations.
- 4) To provide special attention to ladies welfare programmes.

#### **II) Fostering global competencies among the students**

- 1) To provide a platform and opportunities to the students to face the challenges of the competitive world with utmost utilization of their potentials in academic events and sports.
- 2) To make efforts for sharing the information about research at national & international level as well as networking with other well known institutions.
- 3) To provide field based learning experiences to the students to enhance their skill oriented activities

#### **III) Inculcating a value system among students**

- 1) To inculcate discipline among the students in terms of sincerity, regularity, punctuality and to develop them into socially responsible citizens.
- 2) To inculcate values like self esteem, social equality, national integration, secularism and brotherhood by organizing various activities in the college.

#### **IV) Promoting use of technology**

- 1) To optimize and integrate the modern methods of teaching and learning
- 2) To maximize the use of computerization & digitization of teaching learning processes, evaluation processes & administrative processes.
- 3) To facilitate ICT & Web based teaching , learning processes

## V) Quest for Excellence

- 1) To develop the creative writing ability of the students by way of publishing Wall-Paper and college annual magazine.
- 2) To honour and inspire meritorious students by awarding prizes and scholarships.
- 3) To provide opportunities to the teaching and non-teaching staff to acquire higher qualification.
- 4) To promote teachers to participate in State, National and International Conferences, Workshops and Seminars.
- 5) To interact with parents and alumni association through Parent-Teacher Association & Alumni Association
- 6) To update and modify the functioning of library as per the changing needs in the field of higher education
- 7) To improve physical strengths and sport competencies through advanced facilities in college Gymkhana.

6.2 Does the Institution has a Management Information System

YES

MIS is to some extent

6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 *Curriculum Development*

- a) We assign project work related to curriculum.
- b) We make the power point presentation based on curriculum.
- c) We arrange lectures of experts on topics of curriculum
- d) We arrange co curricular activities which support curricular aspects.

### 6.3.2 **Teaching and Learning**

ADOPTION OF VARIUOS TEACHING METHODOLOGIES

- 1) Lecture Method
- 2) Field study and survey method
- 3) Case study method
- 4) Project method
- 5) ICT based teaching to some extent
- 6) Project based learning
- 7) Students Seminars

### 6.3.3 Examination and Evaluation

Internal examination for every class was conducted. Evaluation was done by the concern subject teachers. Results were displayed on the notice board. Every subject teacher gives detail explanation on answer key to the students.

### 6.3.4 Research and Development

#### **Faculty Members doing M.Phil. & Ph.D.**

SR.NO.	NAME OF THE TEACHER	TITLE OF THE RESEARCH WORK	M.Phil./Ph.D.	REGISTERED UNIVERSITY	STATUS
1	Shri R.B.Satpute	Madhavrao Peshwas Southern Policy	Ph.D.	Tilak University, Pune.	On Going
2	Smt. S.N.Kamble	<i>Krishan Sobati ke Upanyas ka Aachalik Anushilan</i>	Ph.D.	Shivaji University, Kolhapur	On Going
3	Shri R.M.Ghadge	A Comparative Economic Study of Government Aided & Un aided Primary Schools in Satara District	Ph.D.	Tilak University, Pune.	On Going
4	Shri J.I.Momin	Development of a Counselling Programme of life Skills and its Impact on Adolescent Students	Ph.D.	Shivaji University, Kolhapur	On Going
5	Shri G.G.Katkar	<i>Sangli Jilyatil Nivdak Mandirancha Stapatya Shilpakala Sanskritik Abhyas (10 to 17 A.D.)</i>	Ph.D.	Tilak University, Pune.	On Going
6	Shri R.P.Chetiwal	Budgetary Control System of Colleges in Shivaji University Jurisdiction	Ph.D.	Shivaji University, Kolhapur	Awarded
7	Shri P.D.Kamble	Decoding Social Inequality: A Study of Dr. B.R.Ambedkars' Select Prose Writing	Ph.D.	SRTMU, Nanded	Ongoing
8	Dr. B.B. Jadhav	Marathi Kavitechi Paryawarnvadi Samiksha 1947 to 2015.	Ph.D.	SRTMU, Nanded	Ongoing

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

1) 18682 text books 2) 20925 reference books,

3) 30 journals, 337 audio visual CD & DVD. 4) Library Management Software

### 6.3.6 Human Resource Management

#### **HUMAN RESOURCE MANAGEMENT OF THE COLLEGE COMMITTEE BASED DIVISION OF WORK**

Sr.No.	Name of the committee	Name of the Teacher (Work assigned )	Sr.No	Name of the committee	Name of the Teacher (Work assigned )
1)	STUDENT COUNCIL ELECTION	<b>Shri S.B.Patil</b> SHRI P.V.Satpute Smt. S.N.Kamble Shri G.G.Katkar Dr. B.B.Jadhav	11	PARENT TEACHERS ASSOCIATION	Shri R.M.Ghadge  Smt.Dr. M.B.Jadhav
2)	LIBRARY COMMITTEE	<b>Prin. Dr. Y.S. Patne</b> DR. U.M.Lokhande Dr. R.K.Chavan Shri G.G.Katkar Shri J.I.Momin Shri P.D. Kamble Shri. S.N. Zanzurne Shri Sudhir Nagarkar (Invitee)	12	ANTI RAGGING COMMITTEE	<b>Prof. P.V.Satpute</b> Prof. S.B.Patil
3)	NATIONAL SERVICE SCHEME	<b>Shri G.G.Katkar (P.O.)</b> <b>Dr. B. B. Jadhav(P.O.)</b>  Dr. U.M.Lokhande  Shri R.M.Ghadge  Smt. Dr. M.B.Jadhav  Shri P.D. Kamble  Shri. S.N. Zanzurne	13	GIRLS STUDENT WELFARE COMMITTEE	Smt. M.B. JADHAV
4)	TIME TABLE COMMITTEE	Shri R.M.Ghadge  Shri R.P.Chetiwal	14	PREVENTION OF SEXUAL HARASSMENT COMMITTEE	Smt. S.N.Kamble
5)	DISCIPLINE COMMITTEE	Shri S.B.Patil Shri P.V.Satpute Smt. S.N.Kamble Shri G.G.Katkar Dr. B.B.Jadhav			
6)	DEPARTMENT OF EXAMINATION	<b>DR. V.A.Pawar</b>  Shri R.B.Satpute	15	BOYS STUDENT WELFARE	<b>Shri S.B.Patil</b>

	(INTERNAL EXAMINATION & UNIVERSITY EXAMINATION)	Smt. S.N.Kamble Shri R.P.Chetiwal Shri P.D. Kamble		COMMITTEE	
7)	CULTURAL ACTIVITIES	<b>Dr. B.B.Jadhav</b> DR.M.B.Jadhav Shri P.D. Kamble Shri. S.N. Zanzurne	16	STUDENT REDRESSAL CELL	
8)	VIDYAMRUT (COLLEGE MAGAZINE)	<b>Shri P.V.Satpute</b> Shri L.A.Patil Shri G.G.Katkar Smt. S.N.Kamble Dr. B.B.Jadhav Dr. U.M.Lokhande Shri S.B.Patil	17	STAFF REDRESSAL CELL	<b>Shri R.M.Ghadge</b>
9)	DEPARTMENT OF PUBLICITY	<b>Shri G.G.Katkar</b>	18	LEAD COLLEGE SCHEME	<b>Prof. P. D. Kamble</b> Dr. S.N.Zanzurne
10)	ALUMNI ASSOCIATION	Shri R.M.Ghadge Smt.Dr. M.B.Jadhav Prof. S.B.Patil Prof. P.D. Kamble	19	NATURE CLUB	<b>Dr.R.K.Chavan</b> <b>Ms. S. V. Bhosle</b>

Contd..

Sr.No	Name of the committee	Name of the Teacher (Work assigned )	Sr.No	Name of the committee	Name of the Teacher (Work assigned )
20	STAFF ACADEMY	<b>Shri J.I.Momin</b>	34	ENGLISH LANGUAGE LAB	<b>Shri P.D. Kamble</b>
21	RESEARCH COMMITTEE	<b>Dr. S.N.Zanzurne</b> Shri J.I.Momin All Head of the Departments	35	ACADEMIC COMMITTEE	<b>Dr. R.K.Chavan</b> Shri R.P.Chetiwal
22	NAAC CO-ORDINATOR	<b>Shri J.I.Momin</b>	36	STUDENTS ATTENDANCE	<b>Shri P.V.Satpute</b> Dr. R.K.Chavan Dr. S.N.Zanzurne
23	UGC COMMITTEE	Shri J.I.Momin Shri S.B.Patil Shri. R.B. Satpute Shri R.P.Chetiwal Smt. S.N.Kamble Dr. S.N.Zanzurne	37	NAAC STEERING COMMITTEE	<b>CRITERION- I</b> Shri Ghadge R.M. Shri. P. D. Kamble
24	FEED BACK AND FOLLOW UP COMMITTEE	<b>Shri R.M.Ghadge</b> Dr. R.K.Chavan Shri R.P.Chetiwal			<b>CRITERION – II</b> <b>Smt. Kamble S.N.</b> Dr. Pawar V.A. Shri Katkar G.G.
25	API COMMITTEE	<b>Dr. V.A.Pawar</b> Shri R.B.Satpute	38		<b>CRITERION – III</b> Shri R.P.Chetiwal Dr. Manisha Jadhav
26	IQAC AND NAAC DOCUMENTATION & DIGITIZATION	<b>Dr. D.B.Gaikwad</b>			<b>CRITERION -IV</b> <b>Shri R.B.Satpute</b> Shri Sanjay D. Jadhav
27	IQAC COORDINATOR	<b>Dr. R.K.Chavan</b>			
28	STUDENTS ADMISSION COMMITTEE (FACULTY OF ARTS)	Smt.Dr. M.B.Jadhav Dr. B.B.Jadhav Dr. S.N.Zanzurne			
29	STUDENTS ADMISSION COMMITTEE (FACULTY OF COMMERCE)	<b>Shri R.P.Chetiwal</b> Dr. U.M.Lokhande			<b>CRITERION – V</b>

		Shri P.D.Kamble			<b>Dr. B.B.Jadhav</b> Shri J.I.Momin Kum. Asmita Kharade
30	STUDENTS ADMISSION GRIEVANCE REDRESSAL CELL	<b>Prof. P.V.Satpute</b> <b>S.N. Kamble</b> Dr. R.K.Chavan Shri J.I.Momin			
31	PROSPECTUS COMMITTEE	<b>Shri R.M.Ghadge</b> Dr.R.K.Chavan Dr. U.M.Lokhande			<b>CRITERION -VI</b> <b>Dr. U.M.Lokhande</b> <b>Shri S.B.Patil</b> Dr. D.B.Gaikwad
32	WEBSITE UPDETETION	<b>Dr. R.K.Chavan</b> Dr. D.B.Gaikwad			
33	SELF SUPPORTED COURSES	<b>Shri U.M.Lokhande</b> <b>(Coordinator)</b> Dr. U.M.Lokhande (Certificate course in professional attitude development) Shri G.G.Katkar (Modi Lipi) Dr. B.B.Jadhav (Folk Arts) Shri R.P.Chetiwal ( Certificate course in Share market) Smt.S.N.Kamble ( <i>Balwadi</i> Training) Dr. M.B.Jadhav (Women Entrepreneurship Training Centre) Shri P.D.Kamble (Competitive Examination)			<b>CRITERION VII</b> Shri P.V.Satpute Dr.S.N.Zanzurane
			39	<b>PLANNING BOARD (UGC XII PLAN)</b>	<b>Dr. Y.S.Patne</b> Dr. R.K. Chavan Shri P.V.Satpute Shri R.B.Satpute Mrs. S.N.Kamble Dr. V.A.Pawar Shri R.P.Chetiwal Dr. U.M.Lokhande Shri S. D. Jadhav Shri J.I.Momin Shri S.B.Patil
			40	<b>STANDING COMMITTEE</b>	Prin. Dr. Y.S.Patne Dr. D.B.Gaikwad Smt. S.N.Kamble Shri J.I.Momin Shri A.D.Waydande



## **Human Resource Management-**

### **1) Evaluation of faculty by students and peers**

The feedbacks for the assessment of teachers are taken from the students and the analysis done.

### **2) Staff welfare measures**

NIL

### **3) Planning for recruitment and retaining faculty and other staff**

Recruitment of the faculty and other staff is done as per the rules and regulations of Govt. of Maharashtra, UGC, and University. Whenever the vacancies are created.

### **4) Criteria for employing part time and ad-voc faculty**

The C.H.B. teachers are employed during 2016-17 as per University rules and the guidelines of Govt. of Maharashtra.

### **5) Salary structure, workload and specialisation**

The salary structure of the permanent faculty is as per the VI pay commission. The workload is assigned to the teachers as per the UGC Norms.

### **6) Professional development of the faculty**

4 faculty members have completed their refresher course. 08 teachers are pursuing their studies for Ph. D. degree.

### **7) Staff development programme for skill up gradation and training of the staff**

7.1 One day workshop on NAAC accreditation and role of IQAC.

7.2 Training programme for Non-Teaching Staff on office automation software.

### **8) Facilities provided to the faculties**

8.1 Internet facilities to some extent

8.2 Library facilities

6.3.7 Faculty and Staff recruitment - NIL

6.3.8 Industry Interaction / Collaboration- NIL

6.3.9 Admission of Students

- 1) The prospectus of the admission is as per UGC guidelines for student's entitlement.
- 2) Affidavit of the students on UGC regulations on curbing the menace of ragging in higher Educational institution, 2009
- 3) Affidavit by parent/Guardian on UGC regulations on curbing the menace of ragging in higher Educational institution, 2009
- 4) Admission of the students is on first come first serve basis

6.4 Welfare schemes for

Teaching	---
Non teaching	---
Students	1) Student Aid Fund - 15 Students are benefited, the total amount allotted was Rs. 6815/-

6.5 Total corpus fund generated-NIL

6.6 Whether annual financial audit has been done - YES

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	NO	YES	Academic Committee
Administrative	NO	NO	YES	Academic Committee

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes - No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NIL

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support Association from the Alumni

Alumni Association gifted water cooler and aqua guard to college.

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

The plantation was done in the new campus of the college.

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

**Internal Evaluation System-** The B.A. & B.Com. Faculty having institutional own evaluation system  
**Placement Cell-** The college has organised placement camp for the students of its own and other nearby colleges.  
**ICT based teaching –** Every faculty member has prepared his power point presentation of selected topics. It has created the interest of learning among the students.

7.2 Provide the **Action Taken Report (ATR)** based on the plan of action decided upon at the beginning of the year

The action plan of curricular, co-curricular and extension activities was prepared and the follow up was taken for the completion. 100% syllabus was completed as per the action plan. About 75% activities are completed of co curricular & extension activities as per the action plan.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**See Annexure IX and X**

7.4 Contribution to environmental awareness / protection

Plantation  
Environmental Studies Projects for B.A.II and B.Com.II Students

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

- 1) College has published annual magazine 'Vidyamrut'.
- 2) Organised Prize Distribution Function for meritorious students & medal winning players.
- 3) Published Ajinkya wallpaper manuscript.

#### 8. Plans of institution for next year

- To start P.G. Courses
- To start Bridge Course in Accountancy
- To provide facilities in Indoor Sports Facility Centre.
- To start various courses in collaboration with *Mandeshi Foundation*
- To organize state level Elocution competition
- To organize seminars, conferences and symposium at university, state and national level
- To sign MoUs with various organizations.

  
**Co-Ordinator,**  
Internal Quality Assurance Cell  
Arts and Commerce College Satara

*Shri. Prakash Dashrathrao Kamble*

*Signature of the Coordinator, IQAC*

  
**Chairperson**  
Internal Quality Assurance Cell  
Arts and Commerce College Satara

*Prin. Dr. Yashwant Sambhajirao Patne*

*Signature of the Chairperson, IQAC*

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## LIST OF ANNEXURES

ANNEXURE-I -Academic Calendar and Achievements

ANNEXURE-II- Analysis of alumni feedback

ANNEXURE-III -Analysis of parent's feedback

ANNEXURE- IV -Analysis of student's feedback on curriculum

ANNEXURE- V – Analysis of teachers' evaluation by students  
(Commerce Faculty)

ANNEXURE VI- Analysis of teachers' evaluation by students  
(Arts Faculty)

Annexure- VII Analysis of industrial feedback on curriculum

ANNEXURE VIII- Infrastructure at New Campus (117, Shukrawar Peth, Satara).

ANNEXURE IX -Best Practice-1

ANNEXURE X- Best Practice-2

**Annexure-I****Academic Calendar and Achievements****DEPARTMENT OF GYMKHANA**

Sr. No.	Participation	Achievement	Place	Level
1.	Athletics	Gold 1000m Run	Shirwal	Satara Zone
2.	Athletics	Gold 500m Run	Shirwal	Satara Zone
3.	Athletics	Gold 10000m Run	Miraj	University
4.	Athletics	Gold 5000 Run	Miraj	University
5.	Badminton	Silver	Patan	University
6.	Chess	-	-	
7.	Cricket	-		
8.	Kaabaddi Men			
9.	Kabaddi Women			
10.	Kabbaddi Men			
11.	Power Lifting	Gold	Gadhinglaj	University
12.	Swimming	---		
13.	Boxing	Gold	Sangali	University
14.	Boxing	Silver	Satara	Satara Zone
15.	Boxing	Gold	Satara	Satara Zone

**Following players are selected for All India Interuniversity Tournament**

Sr. No	Player	Achievement	City	Event
1.	Bhairav Narayan Yadav	participated	Calcutta	Athletics
2.	Bhairav Narayan Yadav	participated	Kerala	Cross Country
3.	Rohini More	participated	Chandigarh	Power Lifting
4.	Sajid Sheikh	participated	Chandigarh	Boxing
5.	Swapnil Gaud	participated	Bhopal	Cricket

**Games Organized by college under Shivaji University**

No	Date	Event	Chief Guest
1.	09 <sup>th</sup> & 10 <sup>th</sup> Nov, 2016	Boxing Men and Women	Jayendra Chavan
2.	21 <sup>st</sup> June, 2017	International Yoga Day	Prin. Y. S. Patane
3.	15 <sup>th</sup> August, 2017	Independence day	Sharadrao chavan
4.	20 <sup>th</sup> Yoga Training	20 <sup>th</sup> September	Prin. Y. S. Patane
5.	Sports Day	02 <sup>nd</sup> February, 2017	Prin. Y. S. Patane
6.	Republic Day	26 <sup>th</sup> January	Sharadrao chavan

**Library**

Date	Programme	Chief Guest
09/08/2016 to 12/08/2016	Birth Anniversary of S. R. Rangnathan	Dr. Namita Khot
15/10/2016	Birth Anniversary of Dr. A.P.J. Abdu Kalam	Prin. Dr. Y.S. Patne

## **NSS (National Service Scheme)**

### **REGULAR ACTIVITIES**

On behalf of National Service Scheme the regular activities and special labour campaign conducted under the able guidance of Prin. Dr. Y.S. Patne and all the functions are skilfully planned with the help of all students in our college during academic year 2016-17. Shri G.G.Katkar & Dr. B. B. Jadhav are working as programme officers.

- 1) 21<sup>st</sup> June, 2016 International Yoga Day
- 2) 26<sup>th</sup> June, 2016 Rajarshree Shahu Maharaj Birth Anniversary Celebration
- 3) 2<sup>nd</sup> July, 2016 2 cr. tree Plantation Day of Govt of Maharashtra
- 4) 11<sup>th</sup> July, 2016 World Population Day
- 5) 8<sup>th</sup> August, 2016 International Literacy Day
- 6) 15<sup>th</sup> August, 2016 Celebration of Independence Day and Cultural activities
- 7) 22<sup>nd</sup> August, 2016 Inauguration of NSS Department
- 8) 5<sup>th</sup> Sept., 2016 Teachers Day celebration
- 9) 10<sup>th</sup> September, 2016 Cleanliness Drive in the college campus
- 10) 21<sup>st</sup> Sept, 2016 National service Day celebration
- 11) 27<sup>th</sup> Sept, 2016 Celebration Birth day Anniversary of Martyr Bhagat Singh
- 12) 2<sup>nd</sup>, Oct, Mahatma Gandhi Birth Anniversary
- 13) 26<sup>th</sup> Nov. Indian Constitution Day
- 14) 28<sup>th</sup> Dec, 2016 Cleanliness drive on college campus
- 15) 3<sup>rd</sup> Jan. 2017, Savitribai Phule Birth Anniversary
- 16) 12<sup>th</sup> January, 2017 Celebration Birth Anniversary of Rajmata Jijau and Youth day
- 17) 23<sup>rd</sup> January, 2017 Participated in Awareness rally of Health Deptt. of Govt of Maharashtra
- 18) 25<sup>th</sup> January, 2017 Cleanliness Drive on the college campus
- 19) 26<sup>th</sup> January Republic Day Celebration and arranged cultural programme
- 20) 02<sup>nd</sup> February, 2017 Visited Old age Home

21) 19<sup>th</sup> Feb, 2016 Celebration of Birth Anniversary of Chh. Shivaji Maharaj

22) 8<sup>th</sup> Mar, 2016 Celebration of International Woman's day

**NSS Special camp held at fort Ajinkyatra during 16<sup>th</sup> January to 22<sup>nd</sup> 2017.**

### Cultural Department

Date	Programme	Achievement
01/10/2016	Youth Festival D. P. Bhosle college, Koregaon	Active Participation
15/04/2016	Participated in District level folk dance Competition organised by Nehru Youth Centre, Satara	Second Prize
28/04/2016	State level singing competition organised by Nehru Youth Centre, Satara	First prize
06/10/2016	Institute Foundation Day Raobahadur S. M. Duduskar social benevolence prize.	
30/10/2016	Birth Anniversary of Sardar Vallabhai Patel	Understood the great personalities
12/01/2017	Shivkrupa State level elocution competition	Got stage courage to students

### Department of IQAC

Date	Program /Activity & Chief Guest	Achievement/ Action Taken
14/07/2016 to 26/07/2016	Staff orientation programme for preparation of 3 <sup>rd</sup> cycle of NAAC 1) Prof. J. I. Momin- NAAC, Coordinator 2) Dr. R. K. Chavan- IQAC, coordinator	1. The NAAC steering Committee members and faculty members got information regarding key aspects and question wise expectations of RAR
20/07/2016	IQAC Meeting No 01	1) Various committees have been formed for admission process. 2) Action plan of various curricular and co curricular activities were pre planned
27/10/2016	IQAC Meeting No 02	1) Formed syllabus for various COCs



		2) A writer was provided for internal and University exams to Tejas Kumbhar, a blind students of B. A. II
06/02/2016	Meeting No 03	1. AQAR of IQAC A.Y. 2015-16 Submitted to NAAC 2. Sanstha management has approved the AQAR, 2015-16
30/04/2017	Meeting No. 04	1) Various committees formed for admission process during 2016-17 2) Review has been taken all academic and administrative activities

### **Department of Marathi**

Date	Programme/ Chief Guest	Achievement
04/10/2016	Gathering of Poets Guests: Poet Vasant shinde, Kanta Nalawade	Knowledge of Rasa Theory, production of poetry
05/01/2017	Restructuring of syllabus Guests: Tushar Bhosle, Jagtanand Bhatkal	Report submitted to the University
10/02/2017	National seminar on Indian language, literature and Writers	Introduction of various writers of Indian language
27/02/2017	Marathi Rajbhasha Din (Language of Governance)	Life sketch of Poet V. V. Shirwadkar alias Kusumagarj

### **Department of Hindi**

Date	Programme/ Chief Guest	Achievement
07/09/2016	Poetry reading Competition Guests: Shri. Bhagawat sir	Got knowledge of poetry creation
14/09/2016	Hindi Day Guest: Dr. Sahin Patel	Employment in Hindi language and importance of the language
11/01/2017	Industrial meet Guests: Kamlakar Navkar, Sanjay Shinde	Suggestions on nature of syllabus of university
08/03/2017	One day workshop on opportunity of employment in Electronic media	The students were informed about the employment opportunities in the field of Hindi language in India
10/03/2017	Guest Lecture on Translation Guest: Prof. Prakash Kamble	The made aware various opportunity in translation study.

### **Department Of History**

Date	Programme /Activity & Chief Guest	Achievement / Action Taken
03/03/2017	One day workshop on Historiography and Utility of History Guests: Dr. S. P. Shinde, Dr. Owale D. J.	1) The students were made aware of new horizons in the field of History. 2) The students were informed about the employment opportunities in the field of Historical tourism in India.
02/02/2017	Study tour to the museums at Satara and Aundh	1) The students visited the museums at Aundh and Satara and acquired the knowledge of painting, ancient coins, various weapons
14/04 2017 to 14/05/2017	Certificate course in Modi script	1) All the participant got the knowledge of Modi Script and they enabled to read historical documents in Modi script

### **Department of Geography**

Date	Programme /Activity & Chief Guest	Achievement / Action Taken
02/02/2017	Daily usage of G. P. S. System Guest: Dr. Subhas Karande	The students made aware of G.P.S system
02/02/2017	Inauguration of Ajinkya wall paper	To develop writing skill of students
15/02/2017	Industrial Meet Guests: Ashok Chivate, Suryakant Ghadge	Made suggestion on syllabus of Agri-Geography and Agro-tourism

### **Department Of Education**

Date	Programme /Activity & Chief Guest	Achievement / Action Taken
03/9/2016	One day symposium of students on 'Scientific Attitude and rationalism' Chief Guest: Dr. Y. S. Patne	The Students made aware of research methodology and presentation of research papers
03/09/2016	Inauguration of the 'Ajinkya Wallpaper' Subject: 'Importance of scientific Temperament'	The students got information about various scientific and rational thinkers from India and Abroad as well
11/01/2017	Industrial meet of syllabus reformation and feedback on exiting syllabus of Education Experts: 1) Dr. Nandkumar Dhanawade 2) Dr. Kamalakar Navkar	Exchange of information about latest topics to be included in syllabus

### **English Literary Association**

Date	Programme /Activity & Chief Guest	Achievement / Action Taken
30/08/2016	Inauguration of English Literary Association Chief guest: J. I. Momin	The students were made aware of the activities of ELA during the year to enhance language skills.
30/08/2016	Spelling Contest	The students understood the importance of spelling in English and they were motivated to make use of dictionaries.
30/01/2017	Screening of the film 'Lord of the Flies'	Reinforcement of syllabus by way of using ICT and advanced teaching
03/03/2017	One day workshop on 'Interview Techniques' Chief guest: Dr. R. K. Chavan, Prof. J. I. Momin, Dr. D. B. Gaikwad, Prof. S. B. patil	The students were informed about making preparation for the interview, preparing resume, maintaining files, attire for the interview, manners and etiquettes in the questions of the experts

### **Department of Economics**

Date	Programme /Activity & Chief Guest	Achievement / Action Taken
22/09/2016	Inauguration of Planning Forum Guest: Prof. Maruti Londhe	The students got knowledge of need and importance of

		planning
07/01/2016	Industrial meet Experts: Shivanand Mokashi, Vikas Shinde, Shankar Karpe, E. Z. Balmuchu	Suggested improvement in University syllabus

### Department of Commerce

Date	Programme /Activity & Chief Guest	Achievement / Action Taken
06/07/2016 to 16/07/2016	Bridge course in Accountancy	The students got knowledge of Accountancy
05/07/2016 to 20/07/2016	Certificate course in Share Marketing	The students made aware of practical knowledge of Share market.
04/01/2017	One workshop on 'Entrepreneurship Awareness Chief Guest: Ms. Vrushali sane, DIC, Satara	The students made aware Entrepreneurship.
4/1/2016	Career Opportunities in commerce chief Guest - Mr Ganesh Pathak	Students come to know about various careers in commerce
05/01/2017	Industrial Meet	The requirement of industry from the students
14/01/2017	MBA: A career Chief guest: Dr. Shailesh Rajhans, JSPM, Narhe, Pune	Awareness about M. B. A.
16/01/2017	A Campus interview by Infosys Ltd.	The 54 students got placement in Infosys
01/02/2017	Interview Technique and Communication skills Guest: Dr. Satish Ubale, Matrix School of management, Pune	Students made aware about Interview Technique
02/02/2017	Commerce talent search competition Jointly organised by SUCOMATA and our College	The 32 students participated
03/02/2017	SWOC Analysis Guest: Dr. Ganesh Pathak, Rajiv Gandhi Business School, Pune	The students got the knowledge about SWOC
27/01/2017 to 06/02/2017	Certificate course in Professional attitude Development organised by Shivaji University, Kolhapur	The 22 students participated enhanced their professional attitude
07/03/2017	Industrial Visit at Emkay Financial services Ltd, Satara	The 23 students participated and got knowledge about financial literacy.

## Lead College Scheme

Date	Programme /Activity & Chief Guest	Achievement / Action Taken
04/08/2016	One day workshop on Competitive Exams Guest: Tushar Thombre, Deputy Collector, Satara	The Students got knowledge of Competitive exams
03/09/2016	One day workshop on Sustainable Development. Guest. Dr. Y. S. Patane	The students understood the sustainable development in education
04/01/2017	One day workshop on Entrepreneurship Guest: Vrushali Sone	The students understood various business opportunity.
03/03/2017	One day workshop on 'Interview technique'	The students were informed about making preparation for interview preparing resume etc.
03/03/2017	One day workshop on 'Historiography' Chief guest: Dr. S. P. Shinde	The students understood the various opportunities in competitive exam of History
13/02/2017	One day workshop on 'Inclusive Growth' Guest: Hemant Desai	The students got knowledge of the Inclusive Growth.
27/02/2017	One day workshop on 'Poetry Reading ' Guest: Ganesh Nikam, Ganesh Kudalkar	The students understood the various metres of poetry, and how to read poetry.
06/02/2017	One Day workshop on 'Women Harassment' Guest: Adv. Shaileja Jadhav	The students understood the various laws for women.
08/03/2017	One day workshop on 'Electronic media and Employment	The students hot the knowledge of employability in Hindi literature.

**Adult and Continuing Education,**  
**Shivaji University, Kolhapur.**

Date	Programme /Activity & Chief Guest	Name of the Department	Name of the Coordinator	Duration of the course
25/07/2016	Designer Pillow Making	Girl's Students welfare council	Dr. M. B. Jadhav	35 days
26/07/2016 to 13/08/2017	Teddy bear making	Girl's Students welfare council	Dr. M. B. Jadhav	18 days
30/07/2016	Cloth bag making	Girl's Students welfare council	Dr. M. B. Jadhav	30 Days
28/07/2016 to 20/08/2016	Dress Designing	Girl's Students welfare council	Dr. M. B. Jadhav	23
05/07/2016 to 23/07/2016	Nauvari Sari	Girl's Students welfare council	Dr. M. B. Jadhav	18
25/07/2016 to 25/08/2016	Beauty parlour	Girl's Students welfare council	Dr. M. B. Jadhav	30
28/07/2016 to 04/08/2016	Arabian Mehndi	Girl's Students welfare council	Dr. M. B. Jadhav	08
27/07/2016 to 10/08/2016	Making of Macron article	Girl's Students welfare council	Dr. M. B. Jadhav	14
04/08/2016 to 30/08/2016	Blouse special	Girl's Students welfare council	Dr. M. B. Jadhav	26
05/07/2016 to 20/07/2016	Certificate course in Share Marketing	Commerce	Shri R.P.Chetiwal	15 Days
27 <sup>th</sup> Jan to 06 <sup>th</sup> Feb, 2017	Certificate Course in "Professional Attitude Development	Department of Commerce	Dr. U. M. Lokhande	10 Days
14/04/2017 to 15/05/2017	Certificate course in Modi Script	Department of History	Prof. G. G. Katkar	30 Days

### **Girl's student's welfare department**

Date	Programme /Activity & Chief Guest	Achievement / Action Taken
21/07/2016	Inauguration of Department of Girl's Student's welfare Chief Guest: Ms. Reshma jadhav, Ms. Aparna sawant	Girls students become aware about various courses and skills
26/8/2016	<b>'Mehandi'</b> Competition	Girls student got an opportunity to exhibit various skills related to Art and Culture
28/8/2015	Food recipe	Its helps to develop friendly relation with each other.

### **Prevention of Sexual Harassment and Anti-ragging Committee**

Date	Programme /Activity & Chief Guest	Achievement / Action Taken
30/12/2016	Prevention of dowry System	The students made aware about Gender Equality, Anti dowry
06/02/2017	One day workshop on 'The sexual Harassment of Women at workplace( prevention, prohibition and Redressal) Act,2013 Chief Guest: Adv. Shaileja Jadhav, Adv. Sambhaji Nalawade	The students made aware of various laws for women protection
08/03/2017	World Women's Day Guest: Sou. Savita Karanjkar, AIR, satara	The students understood the various great personality
27/02/2017	One day workshop on 'The sexual Harassment of Women at workplace ( prevention, prohibition and Redressal) Act,2013	The students made aware of various laws for women protection

	Chief guest: Adv. D. S. Kulkarni, Prof. Jameer Momin	
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### **Alumni Association**

Date	Programme /Activity & Chief Guest	Achievement / Action Taken
11/08/2016	Meeting of Alumni Association	
07/10/2016	Campus Interview in collaboration with Alumni and Arts and Commerce College, Satara	The three students got selected and understood the technique of Interview
24/09/2016	Alumni and Parent Association Meeting	To inform Parents about various activities in the college.
23/03/2017	A farmers gathering in collaboration with Alumni and IQAC	The Farmers made aware about the soil testing and given guidance about organic farming

### **Competitive Examination Centre**

Date	Programme /Activity & Chief Guest	Achievement / Action Taken
04/08/2016	One day workshop on Competitive Examination	The Student got the knowledge Competitive examinations

### **Staff Academy**

Date	Programme /Activity & Chief Guest	Achievement / Action Taken
16/09/2016	Analytical Thinking Skills Guest: Dr. R. P Chetiwal	The faculty members were oriented about soft skills especially 'analytical Thinking skills'
07/03/2017	Lecture and Demonstration about 'Library as a learning Resources' Mr. P. B. Wakde	The faculty members got insights and hand on training about Online Public



		access catalogue (OPAC) and National Digital Library Website operation
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**DEPARTMENT OF ADMINISTRATION**

SR.NO.	NAME OF THE STAFF MEMBER	DESIGNATION	WORK ALLOTTED
1	Shri A.D.Waydande	Head Clerk	General Supervision Establishment Admission University Examination & Correspondence
3	Shri S.D.Jadhav	Senior Clerk	Accounts UGC correspondence
4	Miss A.S.Kharade	Junior Clerk	Scholarship, Concession, Inward & Out ward
5	Shri R.S.Thakre	Junior Clerk	Fee collection

**NON-TEACHING STAFF (CLASS-IV)**

SR.NO.	NAME OF THE STAFF MEMBER	DESIGNATION	WORK ALLOTTED
1	Shri kadam Dattatraya Ramchandra	Library Attendant	Library Work Cleaning of all library building Rotation of holiday duty
2	Shri Gaikwad Mohan Shrirang	Lib. Attendant	Morning duty Cleaning of II floor of college building Rotation of holiday duty Other work
3	Chavan Rajendra Kallappa	Peon	Shukrawar peth College building Other work
4	Ahire Dadaji Kalu	Peon	Evening duty Cleaning of I floor of college building
5	Shri Amit Kamble	Lib. Attendant	Library Work Cleaning of all library building Rotation of holiday duty

## Annexure-II

Satara Maratha vidya prasarak samaj's

# Arts & Commerce College ,Satara

## ANALYSIS OF TEACHERS EVALUATION BY STUDENT (B.COM )

NUMBER OF RESPONDENTS: 40

### Q1) UNDERSTANDING OF THE SUBJECT BY TEACHER

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	30	6	4	----	-----
PERCENTAGE	75	15	10	----	-----

### Q2) QUALITY OF THE COMMUNICATION SKILL OF THE TEACHER

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	24	10	6	----	-----
PERCENTAGE	60	25	15	----	-----

### Q3) CLASS CONTROL OF THE TEACHER

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	26	10	4	----	-----
PERCENTAGE	65	25	10	----	-----

### Q4) PUNCTUATING OF THE TEACHER

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF	34	6	-----	----	-----

RESPONDENTS					
PERCENTAGE	85	15	-----	----	-----

Q5) SYLLABUS COMPLETION BY THE TEACHER

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	36	4	-----	----	-----
PERCENTAGE	90	10	-----	----	-----

Q6) USE OF THE TEACHING AIDS BY THE TEACHER

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	36	4	-----	----	-----
PERCENTAGE	90	10	-----	----	-----

Q7) MOTIVATION BY THE TEACHER

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	36	4	-----	----	-----
PERCENTAGE	90	10	-----	----	-----

Q8) AVAILABILITY OF LEARNING MATERIAL

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	34	6	-----	----	-----
PERCENTAGE	85	15	-----	----	-----

## Arts & Commerce College ,Satara

### ANALYSIS OF TEACHERS EVALUATION BY STUDENT (B.A. )

NUMBER OF RESPONDENTS: 60

#### Q1) UNDERSTANDING OF THE SUBJECT BY TEACHER

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	49	10	1	----	-----
PERCENTAGE	82	17	0.16	----	-----

#### Q2) QUALITY OF THE COMMUNICATION SKILL OF THE TEACHER

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	51	7	2	----	-----
PERCENTAGE	85	11	3.33	----	-----

#### Q3) CLASS CONTROL OF THE TEACHER

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	47	10	3	----	-----
PERCENTAGE	78	17	5	----	-----

#### Q4) PUNCTUATING OF THE TEACHER

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF	51	7	2	----	-----

RESPONDENTS					
PERCENTAGE	85	11	3.33	----	-----

Q5) SYLLABUS COMPLETION BY THE TEACHER

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	47	10	3	----	-----
PERCENTAGE	78	17	5	----	-----

Q6) USE OF THE TEACHING AIDS BY THE TEACHER

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	54	4	2	----	-----
PERCENTAGE	93	6.6	3.33	----	-----

Q7) MOTIVATION BY THE TEACHER

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	54	4	2	----	-----
PERCENTAGE	93	6.6	3.33	----	-----

Q8) AVAILABILITY OF LEARNING MATERIAL

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	54	8	----	----	-----
PERCENTAGE	93	13	----	-----	-----

## ANALYSIS OF ALUMNI FEEDBACK FORM

NUMBER OF RESPONDENTS=40

Q.1) HOW IS THE EDUCATIONAL ENVIRONMENT OF OUR COLLEGE?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	29	9	2	----	0
PERCENTAGE	72.5	22.5	5	----	0

Q.2) WHAT DO YOU THINK ABOUT THE INFRASTRUCTURE AND ADMINISTRATIVE SUPPORT OF OUR COLLEGE?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	12	26	2	----	-----
PERCENTAGE	30	65	0.5	----	-----

Q.3) WHAT IS YOUR OPINION ABOUT THE FACULTY OF THE COLLEGE?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	17	15	7	----	1
PERCENTAGE	42.5	37.5	17.5	----	0.25

Q.4) YOUR OPINION ABOUT FEE STRUCTURE OF THE COLLEGE?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	9	21	9	----	1
PERCENTAGE	22.5	52.5	22.5	----	0.25

Q.5) HOW IS THE QUALITY OF THE SUPPORT MATERIAL ACCORDING TO YOUR OPINION?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	16	15	8	----	1
PERCENTAGE	40	37.5	0.2	-----	0.25

Q.6) WHAT DO YOU THINK ABOUT TRAINING AND PLACEMENT PROGRAMME IN YOUR COLLEGE?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	13	20	4	----	3
PERCENTAGE	32.5	50	10	-----	7.5

Q.7) HOW ARE THE FACILITIES PROVIDE BY IN OUR COLLEGE?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	14	12	4	2	4
PERCENTAGE	35	30	10	5	10

### ANALYSIS OF PARENTS FEEDBACK

NUMBER OF RESPONDENTS=100

Q.1) HOW IS THE EDUCATIONAL ENVIRONMENT OF OUR COLLEGE?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	62	35	2	----	1
PERCENTAGE	62	35	2		1

Q.2) WHAT DO YOU THINK ABOUT THE INFRASTRUCTURE AND ADMINISTRATIVE SUPPORT OF OUR COLLEGE?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	21	66	12	----	1
PERCENTAGE	21	66	12	----	1

Q.3) WHAT IS YOUR OPINION ABOUT THE FACULTY OF THE COLLEGE?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	33	52	12	----	3
PERCENTAGE	33	52	12	----	3

Q.4) YOUR OPINION ABOUT FEE STRUCTURE OF THE COLLEGE?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	22	46	29	3	----
PERCENTAGE	22	46	29	3	----

Q.5) HOW IS THE QUALITY OF THE SUPPORT MATERIAL ACCORDING TO YOUR OPINION?

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	22	59	14	1	4
PERCENTAGE	22	59	14	1	4

Q.6) WHAT DO YOU THINK ABOUT TRAINING AND PLACEMENT PROGRAMME IN YOUR COLLEGE?



RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	34	50	15	1	
PERCENTAGE	22	59	14	1	

### ANALYSIS OF STUDENTS FEEDBACK ON CURRICULUM

NUMBER OF RESPONDENTS:200

#### Q1) DEPTH OF CURRICULUM

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	106	84	6	----	4
PERCENTAGE	53	42	3	----	2-

#### Q2) SCOPE OF CURRICULUM

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	74	94	28		4
PERCENTAGE	37	47	14	----	2

#### Q3) RELIABILITY OF CURRICULUM WITH EXISTING LIFE STYLE

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	78	94	28	----	----
PERCENTAGE	39	47	14	----	---

#### Q4) LEARNING VALUE OF CURRICULUM

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	96	98	6	----	-----
PERCENTAGE	48	49	3	----	-----

#### Q5) APPROPRIATENESS OF REFERENCE BOOKS AND THEIR UTILITY IN CURRICULUM

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	96	88	16	----	-----
PERCENTAGE	48	44	8	----	-----

#### Q6) BENEFIT OF OTHER STUDY RELATED MATERIAL AVIALABLE

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	68	96	34	1	1
PERCENTAGE	34	38	17	1	1

#### Q7) EFFECTS TO BE TAKEN BY THE STUDENTS TO LEARN THE SYLLABUS

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	96	88	16	----	-----
PERCENTAGE	48	44	8	----	-----

#### Q8) OVERALL EVALUATION OF CURRICULUM

RESPONDENTS	EXCELLENT	GOOD	SATISFACTORY	POOR	NO RESPONSE
NO.OF RESPONDENTS	68	94	36	1	1
PERCENTAGE	34	38	17	1	1

## Annexure-VII

Sanstha Est: 1907

College Est: 15<sup>th</sup> June, 1972



Satara Maratha Vidya Prasarak Samaj, Satara  
**Arts and Commerce College, Satara**

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Principal : Dr. Yashwant Sambhajirao Patne  
M.A., B.Ed., M.Phil., Ph. D

A&CC/26/920 /2016-17

Date-21/03/2017

#### Annexure-VII

##### Analysis of industrial feedback on curriculum

Our College is initiated a mechanism to have interactions with the Experts in the various industries. To tackle this goal, we have organized 'Industrial Meet' to express opinions, views, and recommendations on exiting teaching syllabus in our college.

We have organized eight Industrial interactions with the experts from Banking, Insurance, Accountancy, Agriculture, Tourism, Media, History, Language, Stock market, Manufacturing, Consultancy etc during 05<sup>th</sup> January to 02<sup>nd</sup> March, 2017.

The experts from various fields have recommended that emerging issues should be included in the curriculum like account writing of trust and NGO, group discussion, practical oriented soft skills, Language translations projects, comparative study in various fields, Social development of child, social Thinkers, Educational Psychology, artificial Intelligence, Agro-tourism, Soil testing, Psychology of customer, and Art and Architecture.

The result of the Industrial Meeting is proved very useful to design the curriculum of Shivaji University.



  
Principal  
Arts and Commerce College  
SATARA

#### Annexure-VIII

##### New Campus (117, Shukrawar Peth, Satara) Infrastructural Facilities

College is shifted in new campus (June - 2016) at 117, Shukrawar Peth, Satara. The detail of infrastructural Facilities available at new campus is as follows:

Sr.No.	Room No.	Particulars	Area (Sq.ft.)
01	01	Sanstha Office	22.50×20=420
02	02	Principal Office	20×27=540
03	03	Administrative office	40×22=880
04	04	Lecture Hall	40×23=920
05	05	Lecture Hall	38×30=1140
06	06	Lecture Hall	30×30=900
07	07	Lecture Hall	30×30=900
08	08	Record Room	24×10.5=252

09	09	Class Room	30×19=570
10	10	Class Room	30×19=570
11	11	IQAC/NAAC Room	30×19=570
12	12	Computer Room	20×30=600
13	13	Staff Room	20×30=600
14	14	Staff Washroom	17×5=85
15	15	Class Room	40×23=920
16	16	Class Room	40×23=920
17	17	Commerce Dept. Classroom	36×21=756
18	18	Sports office	22×30=600
19	19	Ladies Room & Wash room	27×12=324
20	20	Gents Staff Washroom	16×18=288
21	21	Bathroom and Toilet	07×05=35
22	22	Class Room (Arts)	16×15=390
23	23	Class Room (Arts)	12×27=324
24	24	Library	42×20=840
25	25	Class Room (Arts)	26×15=390
26	26	Class Room (Arts)	12×27=324
27 to 29	27,28,29	N.S.S.	33×10=330
30	30	Ladies Students Wash room	06×10=60
31	31	Gents Students washroom	23×12=276
32	32	Indoor Sports Facility Centre Ladies Hostel	80×120=9600 1022.37 Sq. M.
33	---	Passage of Building	07×584=330
34	<b>Adjoining to Office</b>	<b>Tint Shade 01</b>	<b>48*17=816</b>
35	<b>Adjoining to Library</b>	<b>Tint Shade 02</b>	<b>60*20=1200</b>
		<b>Total Area in Sq.Feet</b>	<b>27670</b>

## **Best Practice -I**

### **1. Title of the Practice**

**‘ज्ञानाची शिदोरी पोहचवा घोघरी’** (*Dnyanachi shidori Pochawa Gharoghari*)

(Motivation for Acquiring Knowledge through Reading)

### **2. Goals**

- To inculcate the reading habit of the students by providing the books in free of cost.
- To let the students select the books of their interest for reading.
- To make use of books lying idle with the stakeholders.

### **3. The Context**

In the era of advanced social and mass media the students are going away from reading books. They indulge themselves in electronic media. They rarely or seldom pay visit to the college library. In order to create the interest of reading among the students and develop their reading habit, the institution started an innovative practice entitled as ‘ज्ञानाची शिदोरी पोहचवा घोघरी’ (Motivation for Acquiring Knowledge Through Reading). Let the students’ read the books as per their interest and as per their leisure. Let them handle and use the books in free cost.

### **4. Practice**

- An appeal is made through local daily news papers to all stakeholders to donate the books, magazines, periodicals etc. to this scheme. These books are collected in the college library throughout the year. They are listed in the register.
- The exhibition of these books is made open for the students in the month of February and March. Students are informed to visit this exhibition and allowed them to read the books and they have been given 1 or 2 books in free of the cost to take with them at their home. They are requested to exchange the books with friends, relatives classmates etc.

## **Evidence of Success**

During the academic year 2016-17 our institution collected 345 books from the stakeholders. Dr. Girish Pendharkar has donated cash of Rs. 10,000/- for this event. The book exhibition was held on 20 March, 2017 in the premises of the college by the college library. The exhibition was made open for all the stakeholders. Almost 500 members visited the exhibition and around 300 books were issued to the stakeholders in free of cost.

## **6. Problems Encountered and Recourses Required**

The practice has proved very useful to all the stakeholders. Some of the problems faced are:

- 1) Some of the books were out of the interest of the students
- 2) Some books donated by the publishers were out dated and hence not useful for the students.
- 3) Large books donated by the stakeholders were only of amusement nature
- 4) Some of the students have not responded to this practice.

## **7. Notes**

The practice has proved useful in inculcating reading habits of the students. The period of exhibition is short and it should be extended to a week.

### **7) Contact Details-**

The principal,  
Arts and Commerce College, Satara,  
117, Shukrawar Peth, Satara 415002 (Maharashtra),  
Off: 02162-280235 fax-02162-280235  
Email- [accollegeiqac@rediffmail.com](mailto:accollegeiqac@rediffmail.com),  
[accollege1972@rediffmail.com](mailto:accollege1972@rediffmail.com)  
Web Site- [www.accollegesatara.in](http://www.accollegesatara.in)

## Best Practices – II

### 1. Title of the Practice

Lecture series on Research project

### 2. Goals

- To motivate the students to undertake research activity.

### 3. The Context

The importance of research is inevitable in modern age in all areas. Therefore we have started this practice to enable the students to do research. They should develop the habit of independent research among them. In view of this the Research Department has been organising 'Lecture Series on Research' every year since 2015-16

### 4. The Practice

The lecture series on research is organised for the students of final year of B. A. And B. Com.. The duration of this lecture is of three days. The students are guided by the faculty members on Research Methodology Preparation of projects, and writing of research projects. This activity help the students to work on their own for the Research projects. Writing of Research projects is compulsory component of examination for the final year students of Arts faculty. The students get insights and write research projects in groups.

### 5. Evidence of Success

The students of final year in the faculties of Arts and Commerce activity participate in this lecture series. It has proved very helpful and useful activity to the students. Since submission of research project is compulsory at university examination at the final year, the students take keen interest in this activity. They prepare and submit the Research projects at the end of the term.

### 6. Problems of Encountered and Resources Required

While implementing this practice it is observed that some of the students don't take research activity and this lecture series seriously. They are seen less interested in this practice. It is essential to motivate the students to get involved in this practice.



## 7. Notes

. The practice has proved useful inculcating research habits of the students.  
The period of lecture series is short and it should be extended to a week.

## 5. Contact Details

The Principal,  
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