

Satara Maratha Vidya Prasarak Samaj, Satara



ARTS AND COMMERCE COLLEGE, SATARA

(National Assessment and Accreditation Council (NAAC) Re-Accredited, 'C' Grade with CGPA 1.71)

51, Yadogopal Peth, Satara. 415 002

Ph. no. 02162- 280235 Fax no. – 02162- 280235

E-mail : accollege1972@rediffmail.com or accollegeiqac@rediffmail.com

Website : www.artsandcommercecollegesatara.com



Dr. Ravindra Chavan
Coordinator, IQAC

Principal : Dr. Yashwant Sambhajirao Patne
M.A., B.Ed., M.Phil., Ph. D

A&CC/31/233/2014-15

Date- 22 July, 2014

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Notice of the meeting

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on Tuesday 5th August, 2014 at 12.00 pm in the staff-room of Arts and Commerce College, 51, Yadogopal Peth, Satara. All the members are cordially invited to attend the meeting.

Agenda of the meeting

- 1) To confirm the minutes of the previous meeting.
- 2) To receive the action taken on the minutes of the meeting of the IQAC held on 25th June, 2014
- 3) To discuss the preparation of AQAR of 2013-14
- 4) To review the examination results of the A.Y.2013-14
- 5) To inform the work of Academic Committee of the college
- 6) Any other subjects with prior permission of the chairperson.


Dr. R.K.Chavan

Co-Ordinator,

Internal Quality Assurance Cell
Arts and Commerce College, Satara

To,

Honorable – Dr. R.K.Chavan
Member, IQAC,

ARTS AND COMMERCE COLLEGE, SATARA.




Prin. Dr. Y.S.Patne

Chairperson

Internal Quality Assurance Cell
Arts and Commerce College Satara



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A&CC/31/ 663 /2014-15

18 NOV 2014

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on Tuesday, 5th August, 2014 at 12.00 am in the staff-room of Arts and Commerce College, 51, Yadogopal Peth, Satara. The following members were present at the meeting.

Sr. No	Name of the Member	Designation
1	Principal Dr. Y.S.Patne	Chairperson
2	Shri S.D.Jadhav	Member
3	Shri L.A. Patil	Member
4	Dr. V.A.Pawar	Member
5	Shri R.B. Satpute	Member
6	Smt S.N.Kamble	Member
7	Shri R.P.Chetiwal	Member
8	Shri J.I.Momin	Member
9	Shri S.B.Patil	Member
10	Ad. Sambhajirao Nalawade	Member
11	Dr. Avinash Pol	Member
12	Shri R.M.Ghadge	Member
13	Dr.R.K.Chavan	Coordinator

Leave of absence was granted to Prof. U.A. Naikwade, shri Shrikant Pawar & Sanjay Jadhav who could not attend the meeting due to pre-occupation. Shri R.S.Thakre was absent without prior permission of IQAC Chairperson.

The following business was transacted in the meeting

Minutes of the meeting

- 1) To confirm the minutes of the previous meeting.

The minutes of the meeting which was held on 25th June, 2014 were confirmed

- 2) To receive the action taken on the minutes of the meeting of the IQAC held on 25th June, 2014

The action taken report was received and confirmed

- 3) To discuss the preparation of AQAR of 2013-14

The IQAC coordinator will prepare the AQAR of IQAC A.Y.2013-14. The report will be submitted to NAAC on or before 3rd October, 2014.

- 4) To review the examination results of the A.Y.2013-14

The examination results ledger was not received from the University. The teacher members said it is not possible to calculate the examination results manually because of semester system and internal evaluation.

Resolution/Decision

- 4.1) The office administration will enter the students examination marks in the Software *aSQUARE* and the reports will be given to the Head of the Department and concerns teachers. The follow up of the data entry and reports will be taken by Dr.V.A.Pawar (Head, Dept. of Examination). The results will be placed on before the members in next IQAC meeting.

Proposed by – Shri R.B.Satpute

Seconded by – Shri R.M.Ghadge

- 5) To inform the work of Academic Committee of the college.

The report of work done by Academic Committee was presented in detail by Shri R.P.Chetiwal (Member, Academic Committee). The copy of meetings held with various departments is attached herewith.

Resolution/decision

To submit the proposal to UGC for organizing state level seminar of Geography – History and Marathi – Hindi.

Proposed by- Dr. R.K.Chavan

Seconded by – Smt. S.N.Kamble

6) Any other subjects with prior permission of the chairperson.

6.1) All the teacher members of IQAC) suggested to appoint a committee for review of administrative work of every non teaching staff (Granted and non-granted).

Resolution/ Decision-

To appoint a committee for review of administrative work under the chairmanship of Principal.

Proposed by- Shri R.P.Chetiwal

Seconded by- Adv. Sambhajirao Nalwade

6.2) Shri Sandeep Patil (Director of Physical education), raised the issue of the meager amount of awards given to the meritorious students through the interest of the bank deposits of well wishers of the college.

Resolution /Decision

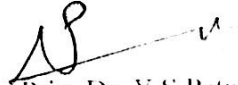
To appoint the committee for review the issue regarding student reward through college and the committee will submit the detail report to IQAC.

Proposed by- Shri S.B.Patil

Seconded by – Shri P.V.Satpute


Dr. R.K.Chavan
Co-Ordinator,
Internal Quality Assurance Cell
Arts and Commerce College Satara




Prin. Dr. Y.S.Patil
Chairperson
Internal Quality Assurance Cell
Arts and Commerce College Satara

ACTION TAKEN REPORT

(Meeting held on Wednesday 5th August, 2014)

AGENDE NO-3

3) To discuss the preparation of AQAR of 2013-14

**The report of IQAC on AQAR 2013-14 is submitted to NAAC on 3rd October, 2014.
The IQAC report is placed before LMC & Management Council of the institution**

AGENDA NO- 4

4) To review the examination results of the A.Y.2013-14

The data entry is completed and the results are ready to discuss in the meeting.

AGENDA NO.5

5) To submit the proposal to UGC for organizing state level seminar of Geography
History and Marathi – Hindi.

**The proposals for UGC Sponsored seminars have been submitted by the
department of Marathi & Geography (national level), History & Geography (State
level), Marathi- Hindi (National level) & commerce (national level).**

AGENDA NO. 6

6) Any other subjects with prior permission of the chairperson.

6.1) To appoint a committee for review of administrative work

Principal has appointed committee

6.2) To appoint the committee for review the issue regarding student reward through
college.

Principal has appointed committee



Dr. R.K.Chavan

Co-Ordinator,

Internal Quality Assurance Cell
Arts and Commerce College, Satara



Pt. Dr. Y.S.Patil

Chairperson

Internal Quality Assurance Cell
Arts and Commerce College, Satara