Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SATARA MARATHA VIDYA PRASARAK SAMAJ'S ARTS AND COMMERCE COLLEGE SATARA**
Name of the head of the Institution	**Dr. D. B. Gaikwad**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02162280235**
Mobile no.	**9850510931**
Registered Email	**accollege1972@rediffmail.com**
Alternate Email	**dbgaikwad2012@rediffmail.com**
Address	**Arts and Commerce College,Satara 117, Shukrawar Peth, Satara**
City/Town	**Satara**
State/UT	**Maharashtra**
Pincode	**415002**

2. Institutional Status	
Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mr. Prakash D. Kamble**
Phone no/Alternate Phone no.	**02162282036**
Mobile no.	**9834451938**
Registered Email	**accollege1972@rediffmail.com**
Alternate Email	**prakashkamble650@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://accollegesatara.in/wp-content/uploads/2018/11/2017-18_AQAR.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://accollegesatara.in/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**C++**	**68.15**	**2004**	**15-Feb-2004**	**14-Feb-2009**
2	**C**	**1.71**	**2013**	**04-Jan-2013**	**03-Jan-2018**
3	**B+**	**2.53**	**2019**	**08-Feb-2019**	**07-Feb-2024**

6. Date of Establishment of IQAC	**08-Aug-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Guest lecture on preparation of new third cycle of NAAC	05-Dec-2018 01	20
Guest lecture on preparation of third cycle of NAAC new procedure	14-Jan-2019 01	20
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Preparation of Academic Calendar and Action Plans of every department and committee

2) Internal Review System

3) Introduction of internal and external financial audits.

4) Organization of Conference/Workshop.

5) To conduct Internal Academic and Administrative Audit (AAA).	

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Boxing	Participated
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Council	05-Aug-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**28-Jan-2019**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**13-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The institution has properly constituted different governing bodies, cells and committees for the smooth functioning of academic, administrative and financial set up of the college. Our college follows rules and regulations in constituting the various committees. The institution has proper organizational structure. The management council is at the apex of organizational structure. College Development Committee works under it. IQAC monitors overall quality culture of the institution. Principal is head of statutory committees. Various**

curricular, cocurricular committees work under the guidance of principal and IQAC. Statutory, NonStatutory and Academic committees work for maintaining excellence in the institution. The Management Council monitors all the activities of various committees. The reports of AQAR have been discussed and approved the CDC and Management Council. The functions of various bodies, service rules, procedure ,recruitment ,promotion policies as well as various grievances redressal etc. have been done as per the University Acts, Statutes and Ordinances made under it, UGC Regulations, Guidelines of Government Of Maharashtra through its various Government Resolutions (G.R.) and of Shivaji University Kolhapur .

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

All the departments of our college prepare action plans of curricular, co curricular and extracurricular activities for efficient implementation and delivery of curriculum prescribed by affiliating University that is Shivaji University Kolhapur. For this each Department conducts Departmental Meetings. Though curriculum and syllabus for both B.A. and B.Com programmesare prescribed by Shivaji University, Kolhapur,the college makes well planed academic calendar in consultation with Internal Quality Assurance Cell for the effective implementation of curriculum. Regular Departmental Meetings are conducted for planning and distribution of content of curriculum for each faculty member of the Department .Meeting is held in each department at the beginning of academic year for syllabus-content distribution and various relevant methodologies to be used for effective delivery. Thus integrated time table for all classes is prepared first and then the departmental time table is finalized. Content of syllabus of B.A. And B.com,course methods of delivery and methods of internal evaluation are also finalized while distributing particular topic or subject paper to the faculty members.For this his or her expertise is also duly considered. For the application of the curriculum effectively, library provides hard copies and soft copies of syllabus of every subject to the faculty members. Also copy of academic calendar, academic diaryand total time table of the college are also provided. Teachers are encouraged and motivated to use various Teaching Aids and E- learning recourses.Our class rooms are well equipped with facilities of information and communication technology namely internet facility, computer, LCD projector and screens. Faculties are encouraged to conduct and attend syllabus related workshops.Periodically, Departmental meetings are held to discuss difficulty in actual delivery of the content,monitoring of the quality objectives and assess the attainment records. Records of these meetings are maintained in separate file,each department conducts various classroom tests as per pre-decided internal evaluation pattern for particular year. Also in each semester before university examination

preliminary exam based on university pattern of question paper are also conducted. IQAC monitors this implementation of teaching plans and details in academic calendar. The head of each department informally discuss with Principal about the progression of the teaching learning process at the end of every month. The feedback collected from the students give the idea about the improvement to be carried out in the teaching learning process. The IQAC monitors the overall process through the collection of feedback from students and conducting regular academic audits by the Internal Peers .The IQAC follows robust approach to ascertain the difficulties in the curriculum delivery. They are identified and rectified duly. Slow learners are encouraged to come and do hands -on exercise at their own pace to facilitate self learning. Industrial study tours, case studies, surveys, field visits and excursions, project works and hands on experience. These are the parts of curricular or extracurricular activities. The students are intimated regarding topics to be taught, tentative examination schedule and syllabus completion through website.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Basic course in Computer Accountancy	Nil	01/08/2018	90	Employability	Students able to operate Tally software
DTP Desktop Publishing	Nil	01/08/2019	90	Entrepreneurship and self employment	Students learn to operate pagemaker, Corel draw and photoshop software
Certificate course in share market	Nil	03/08/2018	90	Employability	Students got knowledge of share market and opportunity
Mehandi Course	Nil	01/01/2019	30	Entrepreneurship and self reliance	Developed fine art skill
Blouse Making	Nil	01/01/2019	30	Employability/ entrepreneurship	Got professional skills
Basic Yoga	Nil	21/12/2019	30	Employability/ entrepreneurship	Physical health development skill
Basic course in Modi Script	Nil	16/04/2018	30	Employability	Acquainted with modi script
Professional Attitude	Nil	25/02/2019	30	Employability	Entrepreneurship skill

Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	nil	01/12/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Part-I All subjects	20/06/2018
BCom	Part-I All subjects	20/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	33	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
DTP Desktop Publishing	06/08/2018	31
Certificate course in share market	13/08/2018	48
Mehandi course	01/01/2019	11
Blouse Making	01/01/2019	7
Basic Yoga	21/12/2019	25
Modi Script	16/04/2018	26
Professional Attitude Development	25/02/2019	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environment science	70
BCom	Environment science	96
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes

Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The College collects feedback on curriculum aspects and courses from different stakeholders such as students, alumni, faculty, employers and Alumni. Once the feedback is analysed and valuable suggestions given were considered and necessary actions was executed. Curriculum is designed by the affiliated university. Flexibility in curriculum and need for skill oriented courses was suggested. The curriculum should include advanced learning modules for all undergraduate students. Students suggested the need for job oriented courses, training for facing interviews during campus selection. They also requested to provide career guidance and expert talks by industrialists. Library facilities must be augmented to meet the current requirement of the students to enable efficient learning. As extension activities are part of the curriculum, more activities suiting the current needs were to be organized. Observation of International Yoga Day, SWACCH the BHARAT was carried out. Teacher: Understanding of the subject by the teacher is excellent and quality of the communication by the teacher with the students is found satisfactory in the feedback. Teacher control the classroom with good command and Syllabus completed 100. Availabity of teaching material our Library is equipped with INFLIBNET and circulate books to the students by free of cost. Use of teaching aids is satisfactory. Teacher use PPT, You tube, and various online platforms to cater the teaching needs of the students. Motivation to the students with the help of various guest lectures and subject teachers Parent Make the teaching more practical based and interesting. Focus more on research-based teaching. Learning strategies to expose the students the latest developments in research. Educational environment is a good in all respect. Infrastructure is adequate and faculty members are very qualified and committed to the teaching and learning. Fess structure is moderate and the policy of the institute is to no student is left to get quality education. Placement cell is a very good to arrange various placement drives and experts guidance in the campus. Alumni: Education environment is a very academic and adhere to the strict discipline in the campus and infrastructure and administrative support is a good one. Alumni opine about faculty members is satisfactory. Fees structure of the college is very moderate and without money no student is left from his/her learning. Training and placement program in the college is very excellent because Infosys Ltd. is organizing placement drive for the entire district in the collaboration with our college. Library facility provided by the college is satisfactory. The alumni appreciated the existing pattern of education, they suggested to give more stress to research activities, capacity building and skill training program. CONCLUSION: Thus the feedback given by the stakeholders were analysed and suitable action was taken so as to satisfy the expectations of both students, parents and employers. This further helped us to improvise our curriculum as per the expectations of the stakeholders.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	624	482	482
BA	Marathi, Hindi, English,	600	464	464

	Economics, History				

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	946	0	18	0	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
18	18	100	9	0	100
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system: The teachers have a good personal rapport with their students. The Career Counseling Cell provides guidance to them about the opportunities available Welfare schemes for students are implanted, The cell for girl students organizes programmes that make them aware about their health and hygiene problems, social hazards as well as opportunities available to them. Encouragement is given to the students to participate in sports and cultural activities. The Alumni Association makes every effort to help the alma-mater moving on the path of progress. College Alumni Association is registered under Society Registration Act 1860 which contributes by organizing guest lectures, financial donations, and non-financial assistance of alumni. The college has developed teaching–learning friendly atmosphere through Student Support and Progression. The college has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. It is remarkable taking into consideration the large number of female students. The college has a 'Placement Cell' which helps in coordinating all placement activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
946	18	52.55

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	18	2	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2019	Nil	Lecturer	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	01	2018	17/05/2019	06/07/2019
BCom	02	2018	21/04/2018	12/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College has implemented following strategies to evaluate the performance of the students as a part of Internal Evaluation. As mentioned in the perspective plan, the college internal examination committee monitors the entire process of Internal Evaluation Process. The committee works towards making the internal examination process more transparent and objective. In consultation with IQAC, it introduced the following reforms. The committee guided the academic departments to conduct the different types of formative tests so that the fulfillment of objectives of the topics and the learning levels of students get checked. To know the result of teaching and learning process, proper measures have been adopted by the institution for the effective implementation of testing and evaluation process. Reforms have been made where necessary. To lay down the system of continuous internal evaluation, Examination Committee is formed at college level. The committee chalk out the programs and strategies for conducting internal examinations in addition to examinations conducted by the university. After the completion of the topic or unit from syllabus, tests are conducted in class itself to know the outcome. Home Assignments are given on important topics taught and are assessed by concerned teachers. As part of reforms in the examination system students are allowed to make use of texts and reference books in surprise oral tests and prepare the answer of topic or question set for the test. Besides traditional methods such as Home Assignments, new methods such as open book tests, surprise tests, seminars, multiple choice question series, quiz, group discussions, projects were introduced at the level of departments. The faculties are given space and time to conduct such formative tests. These reforms have resulted in increasing the level of acquisition of subject knowledge. The committee prepare the schedule of mid-term examination. The faculties set the question papers as per the pattern of the university examinations. The central assessment is carried out in the college itself. The evaluation reports are prepared within the stipulated time. The results are conveyed to the students in the classroom.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution has a well-planned policy for conduct of CIE. A time table for continuous internal examinations is prepared by the examination committee. The CIEs are conducted class wise by the concerned teachers. As suggested by IQAC the internal examination includes seminars, group discussions, poster presentation, assignments, test projects, etc. These examinations are conducted by every department as per the convenience in the frame work provided by the examination committee. The results of internal examinations are discussed in the class rooms. The feedback is given to the students. The overall performance

of every department is discussed in the departmental meetings. Students' academic performance is underlined through the results declared by the University of every Examination. The results are discussed, analyzed in the departmental meetings as well as in a common meeting organized by the examination committee. The college prepares and publishes 'Academic Calendar' containing the relevant information regarding the teaching-learning schedule (working days), various events to be organized, holidays, dates of internal examinations, etc. The academic calendar is prepared so that teachers and students know in advance all the activities regarding teaching-learning and evaluation process and it is also published on the website of the college. Evaluation of students' acquisition of subject knowledge through classroom learning is a significant component of the evaluation. The college prepares a schedule of internal examinations well in advance and brings it to the notice of students. The college follows the structured evaluation pattern for the UG courses.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.accollegesatara.in/pos-psos-and-cos/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BA	Arts	98	80	81.63
02	BCom	Commerce	86	76	88.37
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/spreadsheets/d/1c3sskoLVofkDLudkvghVF2wOnWFEXL0N-COKtKbExBM/edit#gid=714220221

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	01/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	01/12/2019	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	01/12/2019

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
01	Nil	Nil

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	All	4	5.5
International	All	15	6.0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Library science	1
Hindi	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	12	23	13	37
Presented papers	10	15	2	0
Resource persons	1	1	1	5
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Health Check up Camp for senior citizen	Arts and Commerce college, Satara and Civil Hospital, Satara	16	200
Infosys Campus Placement	Arts and commerce College, Satara and Infosys Pvt. Ltd.	16	550
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	NSS	Swachh Bharat	16	200
Girl Students Council	Arts and Commerce College, Satara and Oversea Health Pvt. Ltd. Satara	Women Hygiene	16	121
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Placement	Infosys Pvt. Ltd.	Infosys Pvt. Ltd.	12/01/2019	12/01/2019	550

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	01/12/2019	Nil	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
335000	319939

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Campus Area	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E-Granthalaya	Fully	eG3 Rev-31	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**18797**	**671273**	**959**	**71175**	**19756**	**742448**
Reference Books	**21153**	**1430360**	**65**	**14999**	**21218**	**1445359**
Journals	**30**	**14768**	**2**	**550**	**32**	**15318**
CD & Video	**337**	**27944**	**0**	**0**	**337**	**27944**
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	**Nil**	**Nil**	**01/12/2019**
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	**45**	**1**	**1**	**1**	**1**	**9**	**6**	**1**	**8**
Added	**3**	**0**	**0**	**1**	**1**	**9**	**6**	**1**	**0**
Total	**48**	**1**	**1**	**2**	**2**	**18**	**12**	**2**	**8**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	[Nil](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1376500	**1465214**	**335000**	**319939**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

> **Our college tries to utilize maximum facilities available for physical, academic and support services. We do constant efforts for the smooth**

functioning of the services available in our college in the form of physical, academic and resources. Our college also takes care of repairing, replacement and up gradation of facilities and support services. Our administrative office is responsible for maintenance and care of physical facilities in consultation with the principal. Purchase Committee which includes Principal and senior faculty members take review of facilities and services and also decides future requirements. In the meeting of purchase committee priorities are fixed and important decisions are referred to the College Development Committee (CDC). After receiving permission from IQAC and CDC committees, the purchases and maintenance expenses are utilized as per due procedure. The college has established UGC Planning Board to study the various policies of grants and accordingly proposals are sent to UGC. IQAC and CDC committees monitor the process of maintenance expenses and utilization of funds. The college made contracts for technical staff for the support of ICT facilities. The Annual Maintenance Contract is made by the college with relevant agencies. The college has installed pure drinking water facility with cooler which is maintained by the support staff. An external electrician takes care of electric fittings and wiring periodically. The reports and reviews received from the Purchase Committee are considered during these meetings. The essential and absolute requirements of minor expenses of maintenance or replacements or construction are immediately sanctioned in the meeting. The requirement of large expenses is sent to our institution for approval and funding. Local Management Committee (LMC)/College Development Committee (CDC) monitor overall functioning of facilities and services.

https://accollegesatara.in/wp-content/uploads/2018/11/ssr_2018_third_cycle.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Welfare	26	103010
Financial Support from Other Sources			
a) National	SC/ST/OBC/NT	281	850355
b)International	nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge course in Accountancy	04/09/2019	65	Self
Language Lab.	02/08/2018	60	Self
Basic Course in Yoga	08/08/2018	25	Self
Personal Counseling and Mentoring	10/08/2018	122	Self
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Competitive Examination	8	8	0	0
2019	Career Counseling	122	122	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Infosys Ltd	550	47	nil	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	B. Com.	B. Com.	Mumbai Uni.	M.Com.
2019	3	B. Com.	B. Com.	SPPU	M. B. A.
2019	22	B. Com.	B. Com.	SUK	M. Com.
2019	1	B. A.	B. A.	YCSSW, Satara	M. S. W.
2019	2	B. A.	B. A.	L. B. S. Satara	M. A.
2019	14	B. A.	B .A.	Shivaji College, Satara	M. A.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0

Activity	Level	Number of Participants
Cultural activity	University	11
Cultural activity	College	20

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Khelo India	National	1	0	24	Mayuri R. Devare
2019	Rubby Football	National	1	0	56	Sayyad Tarannum

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college had an active Student Council, as per the Maharashtra Universities Act 1994 and Maharashtra Public University Act 2016. There was no provision for student council in academic years 2015-16 and 2016-17 as the Maharashtra University Act was under process of preparation and all the bodies were suspended by the Maharashtra Government. The Students Council was formed in academic years 2013-14, 2014-15 and 2017-18. It consists of student representatives from each class having highest marks in previous years examinations. There is a provision to nominate students representation from various departments such as NSS, Cultural activities and from girl students. Student council plays pivotal role in establishing and maintaining good rapport between the college administration and the students community Apart from Student Council, there is a provision for nomination of students in various committees and cells of the college viz. IQAC,CDC, NSS, Cultural Committee, Sports, Library Committee, etc. Students views opinions and suggestions are taken into account while planning and execution of all activities of these committees. Because of the students' active participation and their useful suggestions, the college has marked remarkable achievements. Student Council proved to be an effective platform for the students to put their demands and requirements, inconveniences and necessities related to all aspects of the institution. It also helped the college to understand the demands and necessities of students and try out the amicable solutions. At least two meetings of student council were organized in every year. Issues like extending library working hours, providing more facilities of drinking water, sports, organization of annual functions, starting of a self funded competitive examination guidance center, Celebration of certain days, felicitation of students for different achievements, organization of Annual Prize Distribution Function and such other issues were discussed in these meetings. The college administration also acts upon in solving the problems and issues raised by Students' Council. It helps to maintain a good and healthy atmosphere on campus. Students' representation and participation in academic committees like literary associations have enhanced their skills like introducing guests, anchoring, participating in debates, organizing functions, etc. Because of this

Student representatives play important role in organization of cultural activities, wall papers, sport events, Seminars, Conferences, workshops etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Arts and Commerce College, Satara has been registered under Society Registration Act 1860. Since then, the association has been active in bringing together the large number of alumnus. Many of our Alumni have acquired prestigious positions in administrative, social, political, economic, judicial, industry and almost all sectors. The alumni association works at two levels. First, there is a registered body of alumni association, with office bearers and members. It works separately under the auspices of college. The college had invited many alumni placed on prestigious positions and working in different fields to guide and motivate the present students. The alumni also offered financial and nonfinancial assistance such as Water Cooler and books are donated by alumni to library for the event Dayanachi Shidori. The alumni association has also planned of collecting funds for the college. The college has also organized alumni meets consistently on large scale during the last five years namely Farmers Meet which proved beneficial to the farmers from local vicinity as well as the parents of college students who are farmers. In this particular meet the innovations in organic farming were informed by the experts in the field of agriculture. Felicitation of meritorious alumni as a part of motivation to the existing students was also organized. Successful alumnus in civil services and corporate sector are regularly invited for the guidance to the present students regarding soft skills, personality development and process of appearing for competitive examination.

5.4.2 – No. of enrolled Alumni:

399

5.4.3 – Alumni contribution during the year (in Rupees) :

19432

5.4.4 – Meetings/activities organized by Alumni Association :

5

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has decentralization and participative management working strategies. The CDC and Management Council has given rights to various committees to work according to their action plans. Academic Committee and IQAC are two monitoring committees for all the activities. Title of The Activity: SAMAJIK KRUTADNYATA PURSKAR CEREMONY (AWARD FOR SOCIAL CONTRIBUTION) Objective: 1. To recognize and reward the dignitaries who have contributed significantly in the field of Social upliftment. 2. To inspire the students of College for doing noble activities for the society. Description- Satara Maratha Vidya Prasarak Samaj Sanstha was established by the inspiration of legendary king Rajarshee Chhatrapati Shahu Maharaj in the year 1907. It has been creating constructive people who are contributing in welfare of the society. By painstaking endeavours Hon. Rudrajiraje Mahadik , the Dynast of Tarale and Rao Bahaddur Sambhajirao More-Duduskar founded this Sanstha. After observing the efforts Page 61/91 26-11-2018 07:36:55 Self Study Report of SATARA MARATHA

VIDYA PRASARAK SAMAJS ARTS AND COMMERCE COLLEGE SATARA of this Sanstha for the upliftment of down trodden masses Hon. Sayajirao Gaikwad, the king of Baroda and Hon. Malojirao Naik Nimbalkar helped for the future growth of the Sanstha. In the initial stage the Sanstha inspired and helped the needy and poor students from remote and hilly areas of Satara district. Satara Maratha Vidyaprasarak Samaj produced renowned personalities for the up liftment of the society. Chief minister, Vice Chancellor, Renowned authors and Artists, Sportsmen, are the past students of this Sanstha. Now also in the form of Arts and Commerce College, Sanstha is well known for its devoted endeavour in educational and socio-cultural aspects. For the special recognition and honouring to the persons who have contributed significantly for the betterment of the society, Arts and Commerce College and Satara Maratha Vidya Prasarak Samaj jointly give an Award- "Samajik Krutadnyata Purskar (Award for Social Contribution)" in the name of Rao Bahaddur Sambhajirao More-Duduskar to the various persons in the fields of Social, Cultural, Political, Educational, Agricultural, etc. Until now this "Samajik Krutadnyata Purskar (Award for Social Contribution)" has been confered to Hon. B. D. Bhilare, Freedom Fighter, Hon. Shivajirao Kadam, ViceChacellor of Bharati Vidhyapeeth, Hon. D.T. Bhosale, well-known Marathi Author, Vinayakrao Kale, Industrialist, Hon. Vedantikaraje Bhosale, President of Kartawya Social Group an so on. Procedure and Deployment – 1. Meeting of the Members of Management Council along with the Principal and Senior Faculty Members is held to discuss the selection of Person to whom Samajik Krutadnya Purskar (Award for Social Contribution)" is to be given. 2. Various Committees namely Welcome Committee, Stage and Decoration Committee, Sitting Arrangement Committee, Ajinkya Wall Paper Preparation Committee, Publicity Committee etc are formed. 3. Table Programme is Prepared in consultation with the Members of Management Council along with the Principal. 4. Division of work is done to execute the function. 5. The members of College Students' Council are included in the planning and implementation of the various tasks to be accomplished for the smooth functioning of the Committees formed for the Ceremony. Outcome: The

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of Students: The college set ups admission committees to look into this these issues. Admission is given on the first come first serve basis. The policy of the college is to no students left behind from his/ her basic rights. There is well planned fess structure as per the guidelines of the government. There is online process for admission for B. A.-I and B. Com.-I students access college website for online admission. The college committee having full authority to scrutinize the admission forms from the students and check their eligibility.
Industry Interaction / Collaboration	Industry Interaction/Collaboration: The college conduct various certificate courses in collaboration with NGOs and

	small industrial setups and enterprises even the college conduct formal interactions in the form of industrial meets to develop strategic plan for curricular enhancement and implementation. The IQAC conducts meeting to take feedback of actual action taken and suggests necessary suggestions for enhancement in day today practices.
Research and Development	Research and Development: The research committee makes efforts to inspire faculty to undertake research activities. As a result, there have been 9 minor research projects completed by the faculty. A boost is given to publish the research papers by the teachers in referred journals and books. The necessary facilities such as ICT center, Internet, recent publications and journals are provided to the teachers. The teachers are always prepared and willing to provide their expertise, knowledge and experience whenever and to whomsoever necessary in the society. A sense of responsibility makes them partake in social work at various levels. The NSS activities involve our students also in such work and a sense of responsibility is developed among them as seen in the incidence of disasters. The college always takes initiative in the extension activities and support services. Our students have received awards for their performance in cultural activities. Extension and outreach programmes such as 'cleanliness drive', 'save the girl child', 'water conservation', 'blood donation', 'tree plantation' etc. have been organized regularly.
Examination and Evaluation	Examination and Evaluation: The College has implemented following strategies to evaluate the performance of the students as a part of Internal Evaluation. As mentioned in the perspective plan, the college internal examination committee monitors the entire process of Internal Evaluation Process. The committee works towards making the internal examination process more transparent and objective. In consultation with IQAC, it introduced the following reforms. The committee guided the academic departments to conduct the different types of

	formative tests so that the fulfillment of objectives of the topics and the learning levels of students get checked. To know the result of teaching and learning process, proper measures have been adopted by the institution for the effective implementation of testing and evaluation process. Reforms have been made where necessary. To lay down the system of continuous internal evaluation, Examination Committee is formed at college level. The committee chalk out the programs and strategies for conducting internal examinations in addition to examinations conducted by the university. After the completion of the topic or unit from syllabus, tests are conducted in class itself to know the outcome. Home Assignments are given on important topics taught and are assessed by concerned teachers. As part of reforms in the examination system students are allowed to make use of texts and reference books in surprise oral tests and prepare the answer of topic or question set for the test. Besides traditional methods such as Home Assignments, new methods such as open book tests, surprise tests, seminars, multiple choice question series, quiz, group discussions, projects were introduced at the level of departments. The faculties are given space and time to conduct such formative tests. These reforms have resulted in increasing the level of acquisition of subject knowledge. The committee prepare the schedule of mid-term examination. The faculties set the question papers as per the pattern of the university examinations. The central assessment is carried out in the college itself. The evaluation reports are prepared within the stipulated time. The results are conveyed to the students in the classroom.
Teaching and Learning	The admission process is quite transparent. The college makes use of all available modes for publicizing information about admission to the students and parents. The slow learners are identified by the teachers and special efforts are taken in their case while the advanced learners are provided with wider and latest range of books and other sources of information. A systematic approach is preparing the

	teaching plan, academic calendar, examination time table etc. facilities the entry process of teaching learning throughout the academic year, making it student-centric. The teachers are encouraged to attend seminars and workshops to keep themselves updated. Continuous internal evaluation of students is done through unit tests, group discussions, assignments, projects. They have been monitored through IQAC. The College Examination Committee takes efforts for effective conduct of examinations, assessment and redressing examination related grievances of students. Every department finalizes the course outcomes.
Curriculum Development	Curricular Development: The college makes efforts to put the vision and mission into practice through various programmes. The curricula designed by Shivaji University plays vital role in implementing this and teachers make use of information technology and other advanced teaching methodologies combined with the old lecture method in teaching. Effective implementation of curricula is channelized through academic calendar, academic diary, time table, interactive classroom and library activities. These activities are monitored through IQAC. There is a semester pattern of examination introduced by the university. The college collects and analyses framed feedbacks regarding curricula from students, alumni and parents.
Library, ICT and Physical Infrastructure / Instrumentation	Library: The college is located in the city and makes maximum use of the available space. The library provides a good series of reading material to the students, faculty and stake holders by making available required books, latest arrivals, CDs etc. and also the internet. The library is automised. It has made ties with nearby college libraries for exchange of books. Our sports persons have displayed nice performance at university, national and international levels, bringing laurels to the college. The cultural activities also have made the college feel pride by winning medals and prizes. The college has well equipped building with necessary amenities such as well furnished classrooms, Seminar hall,

	Language Lab, and other facilities like LCD Projectors, computers, Laptops, LAN facility. The College Campus Development Committee works for the maintenance and up-gradation of existing infrastructure and the creation of new infrastructure. The college has well equipped Gymnasium Hall utilized for indoor games such as table tennis, badminton, Shooting Range etc.
Human Resource Management	Human Resource Management: The Management keeps an eye on the activities in the college to ensure that the vision and goal of the college are justified and executed in various programmes and functions in the college. The IQAC co-ordinates the Committees and keeps the Management informed about the activities in the college. The principal, with the help of various committees appointed for various purposes, monitors and guides the activities. The Grievance Redressal Cell, Cell for Prevention of Sexual Harassment of Women and Anti Ragging Cell etc. take care of the problems as and when they arise. All the appointments are made as per the rules and regulations of Government of Maharashtra and UGC. The college plans all its academic, administrative and extension programmes in tune with the vision and mission of the college under the guidance of the honourable members of the management of Satara Maratha Vidya Prasarak Samaj, Satara. The college has decentralization of authority and administration through various committees like LMC/CDC, IQAC, Students Council, Library Advisory Committee, etc. For effective governance, college has adopted e-governance practices in the areas of quality services of library and administration.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	Examination: Mechanism to deal with examination related grievances is transparent, time bound and efficient. Examinations are held at the level of college as a part of internal evaluation system as well as university examinations. Grievances from these two types of examinations are redressed

through a system and a proper process laid down by the college and university. Examination Grievances Redressal Committee is set up to solve the problems and grievances arising out of internal examinations at college level. The chairperson of the committee works as a head of the college examination work. Grievances raised in internal examinations are sent to the committee. The Heads of Departments and the faculty assessing the answer sheet are informed. There is a separate provision for redressal of grievances related to university examinations. University circulars regarding revaluation process are displayed on notice board and accordingly students who have grievance approach the office for further communication with university examination department. The applications for demand of photocopies of answer book are send by the concern students to the university. There is a mechanism for redressal of grievances concerning evaluation both at the college and university levels. The redressal of grievances at UG Part-I evaluation is made at the college level and the cases of grievances at the Part-II, III evaluation are forwarded to the university. The Internal Examination Committee deals with the grievances related to the internal examinations. The mechanism for the redressal of the grievances is as per the university rules. If any student feels that the score given to him in any paper is not just, he or she can apply for photocopies of the assessed answer-book. The college collects fees from the students for the photocopy of the answer books. The college provides photocopies to the students. In the second stage, after receiving the photocopy, he/she may confirm possibility of change in marks in consultation with subject experts and if there is possibility of changes in marks he/she can apply for revaluation by remitting the fees to the college. The college gets it assessed by appointing subject expert other than the previous examiner. This mechanism is time bound that is after the declaration of result students can apply for photocopies within fifteen days. After receiving photocopies

		students can apply for revaluation within four days. The process of revaluation is completed within stipulated time.
	Planning and Development	Planning and Development: The institution has proper organizational structure. The management council is at the apex of organizational structure. College Development Committee works under it. IQAC monitors overall quality culture of the institution. Principal is head of statutory committees. Various curricular, co-curricular committees work under the guidance of principal and IQAC. Statutory, Non-Statutory and Academic committees work for maintaining excellence in the institution. The Management Council monitors all the activities of various committees. The reports of AQAR have been discussed and approved the CDC and Management Council. The functions of various bodies, service rules, procedure ,recruitment ,promotion policies as well as various grievances redressal etc. have been done as per the University Acts, Statutes and Ordinances made under it, UGC Regulations, Guidelines of Government Of Maharashtra through its various Government Resolutions (G.R.) and of Shivaji University Kolhapur . All bodies, cells and committees of our college prepare action plans at the beginning of the academic year. Action plans of academic committees are submitted to IQAC and approved. Regular meetings of various committees are conducted with notice and proper agenda. The minutes of the meetings and action taken reports are maintained. IQAC is effective in planning, maintaining and implementing its various academic and administrative work. IQAC insures timely efficient and progressive performance of the academic and administrative planning. IQAC does its work to monitor the financial task to some extent. IQAC makes the Academic Calendar and prepares its action plan for the various departments and organize periodic meetings with faculty, non-teaching staff, Alumni Association etc.
	Administration	Administration: The institution has properly constituted different governing bodies, cells and committees

	for the smooth functioning of academic, administrative and financial set up of the college. Our college follows rules and regulations in constituting the various committees. The institution has proper organizational structure. The management council is at the apex of organizational structure. College Development Committee works under it. IQAC monitors overall quality culture of the institution. Principal is head of statutory committees. Various curricular, co-curricular committees work under the guidance of principal and IQAC. Statutory, Non-Statutory and Academic committees work for maintaining excellence in the institution. The Management Council monitors all the activities of various committees. The reports of AQAR have been discussed and approved the CDC and Management Council. The functions of various bodies, service rules, procedure ,recruitment ,promotion policies as well as various grievances redressal etc. have been done as per the University Acts, Statutes and Ordinances made under it, UGC Regulations, Guidelines of Government Of Maharashtra through its various Government Resolutions (G.R.) and of Shivaji University Kolhapur .
Finance and Accounts	Finance and Account: The college has internal and external audit mechanism. The internal audit is carried out by the auditor of the Management Council at the end of every financial year. The external audit is carried by the authorized Chartered Accountant appointed by the parent institute at the end of the financial year. The government assessment is carried out by the Regional Joint Director of Higher Education, the Senior Auditor and audited by the Auditor General of the State periodically. Internal Quality Assurance Cell and the College Development Committee take care for proper financial transactions and utilizations. Also both these cells supervises the audited accout statements of the college.
Student Admission and Support	Student Admission and Support: The teachers have a good personal rapport with their students. The Career Counseling Cell provides guidance to them about the opportunities available

Welfare schemes for students are implanted, The cell for girl students organizes programmes that make them aware about their health and hygiene problems, social hazards as well as opportunities available to them. Encouragement is given to the students to participate in sports and cultural activities. The Alumni Association makes every effort to help the alma-mater moving on the path of progress. College Alumni Association is registered under Society Registration Act 1860 which contributes by organizing guest lectures, financial donations, and non-financial assistance of alumni. The college has developed teaching-learning friendly atmosphere through Student Support and Progression. The college has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. It is remarkable taking into consideration the large number of female students. The college has a 'Placement Cell' which helps in coordinating all placement activities. The admission process is quite transparent. The college makes use of all available modes for publicizing information about admission to the students and parents.The college set ups admission committees to look into this these issues. Admission is given on the first come first basis. The policy of the college is to no students left behind from his/ her basic rights. There is well planned fess structure as per the guidelines of the government. There is online process for admission for B. A.-I and B. Com.-I students access college website for online admission.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. R. K. Chavan	E-content Development	IQAC, and Knowledge Bridge, Ahmednagar	500
2019	Dr. U. M.	International	Venkatesh	1000

Year				
	Lokhande	Conference on Advanced and Innovative practice in Commerce	College, Ichalkarnji	
2019	Prof. R. M. Ghadge	Plight of Farmers	Kamla College, Kolhapur	1500
2019	Dr. V. A. Pawar	Plight of Farmers	Kamla College, Kolhapur	1500
2019	Dr. R. P. Chetiwal	International Conference on Advanced and Innovative practice in Commerce	Venkatesh College, Ichalkarnji	500
2019	Mr. P B. Wakde	Library Readiness for NAAC accreditation	IIMS, Pune	1500
2019	Dr. S. N. Zanzurne	Plight of Farmers	Kamla College, Kolhapur	2500
		[View File](#)		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Opportunities in Banking Sector	Opportunities in Banking Sector	27/10/2018	27/10/2018	20	10
			[View File](#)			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	01/12/2019	01/12/2019	0
		[View File](#)		

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
17	17	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
04	03	02

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has internal and external audit mechanism. The internal audit is carried out by the auditor of the Management Council at the end of every financial year. The external audit is carried by the authorized Chartered Accountant appointed by the parent institute at the end of the financial year. The government assessment is carried out by the Regional Joint Director of Higher Education, the Senior Auditor and audited by the Auditor General of the State periodically. Internal Quality Assurance Cell and the College Development Committee take care for proper financial transactions and utilizations. Also both these cells supervises the audited accout statements of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	nil

No file uploaded.

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	AAA Committee of College
Administrative			Yes	AAA Committee of College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Blood Donation Camp 2) Importance of Educational Development 3) Meeting about NAAC 4) Personality Development Opportunity in Insurance Sector

6.5.3 – Development programmes for support staff (at least three)

1) Medical Health Check up 2) Yoga Training 3) Gymnasium Facility 4) Faculty Improvement Programmes

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Increase in the number of teachers with Ph.D. 2) College has been shifted to new campus at the centre of the city with necessary amenities. 3) Faculty members have been encouraged to publish their research papers in UGC approved research journals. 4) Classrooms are upgraded with ICT facilities. 5) Office Automation 6) Library Automation 7) Timely utilization of various funds received. 8) Timely submission of AQARs of IQAC 9) Organization of state and national level seminars 10) Effective Internal Evaluation system through its (IEMS) strategies. 11) Major extension activities through NSS and other departments. 12) Organization of various programmes, activities for women and

gender equality etc. 13) Installation of CCTV cameras for campus surveillance.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	
d)NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Guest lecture on preparation of new third cycle of NAAC	05/12/2018	05/12/2018	05/12/2018	18
2019	Guest lecture on preparation of third cycle of NAAC new procedure	14/01/2019	14/01/2019	14/01/2019	18

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One day workshop on Women Hygiene	10/08/2018	10/08/2018	66	0
Rakhi Making Workshop	13/08/2018	13/08/2018	50	0
International Women's Day	08/03/2018	08/03/2018	20	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2

Scribes for examination	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	15/07/2018	1	Health Check up	Hemoglobin, BP, Suagr, Cholestrol	97
2018	1	1	29/09/2018	1	Talk for Senior Citizens	Health problem and precautions	50
2018	1	1	20/11/2019	1	Study camp of Vidhrohi Cultural Movement	Indian Constitution of India and Democracy	112
2019	1	0	12/01/2019	1	InfosysCampus Interview	Placement in corporate sector	550
2019	1	0	12/01/2019	1	Fort Ajinkyatara protection	Tree plantation and cleanliness drive	200
2019	1	0	20/04/2019	1	Certificate course in Modi Script	Reading and writing Modi Script	26
2019	1	0	22/04/2019	1	Heritage Walk	Awareness about Historical places in Satara	220

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	01/12/2019	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

Professional Attitude Development	25/02/2019	08/03/2019	30
Certificate course in Modi script	16/04/2019	18/05/2019	26
Rakhi Making	13/08/2018	18/08/2018	50
Share Marketing	14/08/2018	28/08/2018	48
D. T. P.	10/08/2018	30/11/2018	31
Basic Course in Computer Accountancy	10/08/2018	30/11/2018	33
Rangoli and Mehandi Design	01/01/2019	01/02/2019	18
Fashion Designing	01/01/2019	01/02/2019	18
[View File](#)			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

students and Staff using 1) Bicycles 2) Public Transport 3) Pedestrian friendly roads 4) Plastic-free campus 5) Paperless office 6) Green landscaping with tress and plants.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice –I Title of the Practice Modi Script Training Programme Goals: 1) To enable the interested students and citizens read, write and translate the important historical documents which are in Modi Script. 2)To visit the museums to make the learners acquainted with the long preserved historical documents that are in Modi Script. The Context Satara was the Capital of Maratha Empire right from the rule of the great king Chh. Shivaji Maharaj, The official script at his regime was Modi. Modi was used as an official script during the Medieval Period and during the British rule and even after independence upto 1960. So all sorts of documents including birth and death certificates, land revenue records, property and legal documents correspondence and other historical documents were in Modi Script. In order to understand, read and interpret the documents, the knowledge of Modi is necessary Many lawyers, engineers, researchers, teachers, heirs of property are facing the need of the knowledge of Modi Script for various purposes. Taking into consideration the above needs, our institute has designed the course, its syllabus and got approved by Shivaji University, Kolhapur and started Modi Script Training Programme in 2011 and it is conducted every year. Practice 1.The 'Certificate Course in Modi Script' is designed by the faculty of Department of History of our college under the guidance of Pune Archives. 2. The faculty of the Department of History of our college undergone the training organized by Pune Archives. 3.The syllabus and the course programme is approved by the Department of Adult and Continuing Education of Shivaji University Kolhapur. 4.The Training programme is of one month duration and it is conducted at the end of the academic year, in the month of April/May every year. 5. The proper publicity of the course is done through prospectus of the institute, college magazine 'Vidyamrut', news papers, by notice to the students and through contacts. 6. The admission is open to students, teachers, doctors, lawyers, officers, housewives and other interested persons. 7.The fee is charged for coaching, study material, examination, and certificate. The fee is charged as per rules and the guidelines of Shivaji University and the institute. 8. The faculty of the Department of History of

our college work as the trainers and the expert guest faculty is also invited to train the learners. 9.The proper practice in reading, writing etc. is given during the course and the examination is conducted at end of the programme 10. The Certificate of completion of the course is issued by Shivaji University, Kolhapur Evidence of Success The admitted students and other professionals learned to read, inscribe the Modi Script effectively. They have been enabled to read and interpret the age old historical and other documents which are in Modi Script. They can interpret, translate these documents. Many of the teachers and students are benefited by this course. They have used the Modi Documents in their studies and research. Many lawyers, researchers, scriptwriters of TV serials and other persons who have completed this course are using their knowledge of Modi Script in their respective professions. Some of the aspiring students who have completed this course have started this type of activity on their own. Problems Encountered and Recourses Required There have been some minor problems in running this course 1.Some of the documents in Modi Script are not in good condition. They are worn out. So it created some problems in interpretation. 2. There are some Modi documents scribbled in very different hand and are difficult to read. 3.The Modi Documents are rare and valuable, therefore they are not easily available. Notes The feedback of the trainee has provided us with the need of the course. This course has proved very innovative and valuable. It has also generated income for the institution. Best Practice -II Title of the Practice :- Dnyanachi Shidori Pohachava Gharoghari (Motivation for Acquiring Knowledge Through Reading) Goals: 1) To inculcate the reading habit among the students by providing the books in free of cost. 2) To let the students select the books of their own interest for reading. 3) To make use of books lying idle with the stakeholders. The Context: In the era of advanced social and mass media, the students are going away from reading books. They indulge themselves in electronic media.. In order to create the interest of reading among the students and develop their reading appetite, the institution started an innovative practice entitled as 'Dnyanachi Shidori Pohachava Gharoghari' (Motivation for Acquiring Knowledge Through Reading). Let the students' read the books as per their own interest and at their leisure. Let them handle and use the books in free of cost. Practice: An appeal is made through local daily news papers to all stakeholders to donate the books, magazines, periodicals etc. to this scheme. These books are collected in the college library throughout the year. They are listed in the register. The exhibition of these books is made open for the students and other stakeholders in the month of February / March. Students are informed to visit this exhibition and allowed to read the books and they have been given a book in free of cost to take with them to their homes. They are requested to exchange the books with friends, relatives classmates etc. Evidence of Success During the academic year 2016-17 our institution collected 345 books from the stakeholders. Dr. Girish Pendharkar has donated cash of Rs. 10,000/- for this event. Ajab Publications, Kolhapur has donated 300 books for this purpose. The book exhibition was held on 20 March, 2017 on the premises of the college by the library. The exhibition was made open for all the stakeholders. A large number of readers have visited the exhibition and hundreds of books were issued to the stakeholders in free of cost. Problems Encountered and Recourses Required The practice has proved very useful to all the stakeholders. Some of the problems faced are: 1. Some of the books were out of interest of the students 2. Some books donated by the publishers were torn. 3. Large number of books donated by the stakeholders were only of amusement nature Notes The practice has proved useful in inculcating reading habits of the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://accollegesatara.in/best-practices-2/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Library as a Resource Centre Library is the soul of any educational institution. It plays a vital role in the overall development of the students, teachers, researchers, social activists, journalists, historians and scholars. It helps to build cultured and learned citizens. The library of our college has been performing a very important role in upbringing all the stakeholders as it has proved a very useful resource centre for the last 40 years since its establishment. It has created its own unique and distinctive identity in the fields of literature, culture, history and politics,research and so on. Distinctiveness of Our College Library 1. The library consists of more than 41,500 books including text books, reference books on various subjects. It has a good collection of CDs and VCDs as well as e-resources. There are near about 50 periodical subscriptions which help the scholars and researchers to undertake and pursue study and research. It has nearly 1600 Bound Volumes of Periodicals which are useful to researchers. 2. The library received 1355 books from the Siddhivinayak Charitable Trust, Mumbai which have been distributed in free of cost to the poor, clever and needy students. 3. Dr.Babasaheb Ambedkar Research and Training Institute, Pune donated 11,900 books of RS.28,50,000/- in the year 2014-15. These books have been distributed free of cost to students, teachers, schools and colleges, senior citizens, social activists, public libraries etc. to inculcate human values and build national integration. 4. The library has presented and made a good collection of very Rare Books, approximately 70 in number which were published 100 years ago. 5. The library motivates the students to read and use more and more books by way of honoring them with 'The Best Student Reader Award' every year at the time of Annual Prize Distribution Function. 6. The library has open access to all the stakeholders including Senior Citizens, Government Officials, Industrialists, Script Writers of T.V. serials and films, students preparing for competitive examinations, paper setters at University and Competitive Examinations, Authors, Social reformers, researchers and so on. Many of them have been benefited and they have appreciated the Institutional Social Responsibility of the library. 7.Special Book Exhibitions have been organized in the college on various occasions viz. the birth anniversaries of Chh. Rajarshi Shahu Maharaj, Mahatma Gandhi, Dr.B.R.Ambedkar, Dr.A.P.J. Abdul Kalam, Swami Vivekanand, Mahatma Jyotiba Phule and Institution Foundation Day, Prize Distribution Function, World Book Day etc. 8.The library has received nearly 1100 very valuable books from the donors. 9.The college library has started an innovative practice Dnyanachi Shidori Pohachava Gharoghari (Motivation for Acquiring Knowledge Through Reading). The library has initiated an innovative Best Practice to inculcate the reading habit of students by providing the books of their interest in free of cost. The books from the donors are accepted throughout the year and exhibition of these books is organized wherein the students of college, alumni and other stakeholders visit the exhibitions, read the books and select one book as per his/her choice and keep it with him/her permanently.

Provide the weblink of the institution
https://accollegesatara.in/wp-content/uploads/2018/11/ssr_2018_third_cycle.pdf

8.Future Plans of Actions for Next Academic Year

1. To Start PG Programme and Research Centre in the college. 2. Organization of workshop, conferences and symposium at a larger scale. 3. Promoting student research activities. 4. Organization of E-Content Development workshops. 5. The use of Learning Management System (LMS) for regular teaching, learning and

evaluation. 6. Strengthening online feedback mechanism 7. Organization of the Career Counselling and Placement Drives 8. Activities under Alumni Association to be increased 9. IQAC to promote the quality improvement strategies in all sections of the college. 10. To make the campus ecofriendly, plastic free, green and clean and increase the number of environment friendly initiatives 11. To promote the organization of Cultural and Sports activities